

Wheelock Vermont



ANNUAL REPORT
YEAR ENDING DECEMBER 31, 2020

DEDICATION

The 2021 Annual Report is dedicated to all of the Wheelock residents who continue to serve as front-line workers during the height of this COVID-19 pandemic. Your selfless service and sacrifices to the greater community help us all through these difficult times. Thank you.

SPECIAL THANK YOU

A special thank you to Richard Thompson for serving at the Sheffield Wheelock Transfer Station for many years.

A special thank you to our former Selectboard Chair, Jason Di Giulio, who resigned as a result of changing his residence, after having serving on the Board for approximately 5 years.

IMPORTANT DATES

February 18, 2021 NEKWMD Information Meeting (1 of 2) 6:00 PM via Zoom

February 22, 2021 Remote Informational Meeting re: Australian Ballot
6:00 PM via Zoom. The meeting can be accessed via Zoom using the
following link and login credentials (or dial in option):

To Join the Meeting by Phone:

Dial in: +1 646 558 8656

Meeting ID: 822 3210 2472 Passcode: 667133

To Join the Meeting by Video Conferencing:

<https://us05web.zoom.us/j/82232102472?pwd=QWs2cWNBZWl6Yzg0NitEVkd3b2V4QT09>

Meeting ID: 822 3210 2472 Passcode: iN9YcK

February 25, 2021 NEKWMD Information Hearing (2 of 2) 6:00 PM via Zoom

March 2, 2021 Town of Wheelock Annual Meeting - Australian Ballot Voting
10:00 AM - 7:00 PM - Poll Hours - Wheelock Town Hall

March 9, 2021 NEKWMD Annual Meeting

April 1, 2021 Dog License Registration Deadline
Annual registration due on any dog over the age of 6 months old. Licenses
are available NOW. See Page 46 for details on how to register your dog.

November 5, 2021 Property Taxes Due

Cover photos by Carol Rossi

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**WARNING
TOWN OF WHEELOCK
ANNUAL TOWN MEETING
March 2, 2021**

Notice to the Voters: There is no deadline to register to vote. You may register to vote on the day of the election. You can register prior by going to the Town Clerk's office or going online to olvr.sec.state.vt.us.

Requests for Early or Absentee Ballots: You or a family member can request early or absentee ballots at any time during the year of the election, in person, by telephone, email, or online at mvp.sec.state.vt.us. The latest you can request ballots for the Annual Meeting is the close of the Town Clerk's Office on February 25, 2021.

Ways to Vote Your Early Ballot:

- *You may vote in the town clerk's office before the deadline.*
- *Voter may take his or her ballot(s) out of the Clerk's office before Town Meeting Day and return in the same manner as if it were received by mail.*
- *Have ballot(s) mailed to you, and mail or deliver it back to the clerk's office before election day or to the polling place before 7:00 p.m. on Town Meeting Day.*
- *If you are sick or disabled before Town Meeting Day, contact the Town Clerk. The procedure for handling these requests changes to meet Health Department guidelines and regulations.*

March 2nd, 2021 – Wheelock Town Hall – Polls Open 10:00 AM – 7:00 PM

Remote Informational Meeting

The legal voters of the Town of Wheelock, in the County of Caledonia, and the state of Vermont are hereby notified and warned of an Informational Meeting on all Articles in the Warning set forth below, to be held on Monday, February 22, 2021 at 6:00 PM. The meeting can be accessed via Zoom using the following link and login credentials (or dial in option):

To Join the Meeting by Phone:

Dial in: +1 646 558 8656
Meeting ID: 822 3210 2472 Passcode: 667133

To Join the Meeting by Video Conferencing:

<https://us05web.zoom.us/j/82232102472?pwd=QWs2cWNBRWl6Yzg0NitEVdD3b2V4QT09>
Meeting ID: 822 3210 2472 Passcode: iN9YcK

Australian Ballot Voting on all Articles on the Warning for Annual Town Meeting

The legal voters of the Town of Wheelock, in the County of Caledonia, and the State of Vermont are hereby notified and warned to meet to vote at the Town Hall, on Tuesday, March 2, 2021 from 10:00 a.m. – 7:00 p.m. to vote on the following Articles by Australian Ballot:

ARTICLE 1: To elect a moderator for the ensuing year.

ARTICLE 2: To elect all Town Officers required by law.
Selectboard for a 3-year term
Lister for a 3-year term
Auditor for a 3-year term
Delinquent Tax Collector for a 1-year term

First Constable for a 1-year term
Second Constable for a 1-year term

- ARTICLE 3:** Shall the voters approve expenditures in the amount of \$125,274.60 for the General Fund to meet the expenses and liabilities of the Town for the ensuring year?
- ARTICLE 4:** Shall the voters approve expenditures in the amount of \$326,351.00 for the maintenance of its highways, including summer roads, winter roads and State Aid Resurfacing?
- ARTICLE 5:** Shall the voters authorize payment of real estate taxes to the Treasurer on or before the first Friday of November annually with U.S. Postal Service postmarks accepted?
- ARTICLE 6:** Shall the town vote that overdue taxes will bear interest at a rate of 1% per month or fraction thereof from the due date of such tax and a penalty of 7% pursuant to 32 VSA Sec 5136?
- ARTICLE 7:** Shall the town allow a grace period of 30 days after the established date for current tax payment during which the collector of delinquent taxes shall charge a 1% penalty (instead of 7%) on payments made in full pursuant to 32 VSA Sec 1674 (3)(B)?
- ARTICLE 8:** Shall the town raise and appropriate the sum of \$30,000 to be added to the \$16,011 already in the Town Hall Project Reserve Fund to be used for major repair and rehabilitation work on the Wheelock Town Hall?
- ARTICLE 9:** Shall the town raise and appropriate the sum of \$7,000 to be added to the \$72,976 already in the Reserve Fund under the control of the Selectboard for bridge repair, replacement and/or major road repair?
- ARTICLE 10:** Shall the town raise and appropriate the sum of \$25,000 to be added to the \$85,516 already in the Road Equipment Replacement Fund to be used for the purchase of new equipment?
- ARTICLE 11:** Shall the town raise and appropriate the sum of \$16,500 to be added to the \$83,588 already in the Town Garage Reserve Fund to be used for addressing the needs for a Town Garage?
- ARTICLE 12:** Shall the town vote to raise and appropriate a sum not to exceed \$5,000 for repair of the Sulphur Spring Pavilion?
- ARTICLE 13:** Shall the town raise and appropriate the sum of \$ 34,878.60 for the operating expenses of Lyndon Rescue, Inc.?

ARTICLE 14: Shall the town raise and appropriate the sum of \$ 31,357.00 for the operating expenses and equipment replacement fund of the Sheffield/Wheelock Fire Department?

ARTICLE 15: Shall the raise and appropriate the sum of \$ 30,539.00 for Wheelock's share of the Wheelock/Sheffield Transfer Station expenses?

ARTICLE 16: Shall the Town vote raise \$4,607.00 to support the following organizations?

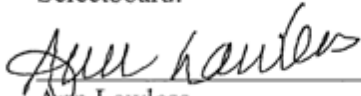
1	Caledonia Home Health	\$300.00
2	Community Restorative Justice Center	\$250.00
3	Darling Inn Senior Meal Site	\$300.00
4	H.O.P.E.	\$500.00
5	Northeast Kingdom Learning Services	\$100.00
6	Northeast Kingdom Human Services	\$1,622.00
7	Northeast Kingdom Council on Aging	\$300.00
8	Northeast Kingdom Youth Services	\$250.00
9	Rural Community Transportation	\$300.00
10	Umbrella	\$600.00
11	VT Center for Independent Living	\$85.00

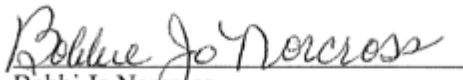
ARTICLE 17: Shall the Town appropriate \$650 to the Cobleigh Public Library for public library services in accordance with 24 VSA Section 2691?

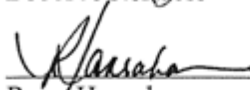
ARTICLE 18: Shall the Town appropriate \$250 to Kingdom Animal Shelter to provide services to residents of the Town?

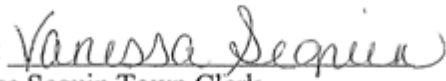
Dated at Wheelock, Vermont, this 18th day of January, 2021. Recorded before posting.

Selectboard:


Ann Lawless


Bobbi Jo Norcross


Ryan Hanrahan

Attest: 
Vanessa Seguin Town Clerk

TOWN OF WHEELOCK
TOWN OFFICERS

OFFICE	ELECTED OFFICIAL	TERM EXPIRES
Moderator	Peter Miller	2021
Town Clerk	Vanessa Seguin	2023
Town Treasurer	Vanessa Seguin	2023
Selectboard	Ann Lawless	2022
	Bobbie Jo Norcross	2023
	Ryan Hanrahan (appointed)	2021
Listers	Kenneth (Jim) Blackbird	2023
	Paula Sawyer	2022
	Carol Rossi (appointed)	2021
Auditors	Barbara Miller	2023
	Kim Crady-Smith	2021
	Paul Tomasi	2022
Delinquent Tax Collector	Emily Purdy	2021
First Constable	Charles Lacaillade	2021
Second Constable	Atti Seguin	2021
Grand Jury	Martin Holladay	2021
Town Agent to Convey Real Estate	Town Clerk	2021
Town Agent to Prosecute And Defend	Selectboard	2021

A MESSAGE FROM THE TOWN CLERK/TREASURER

January 1, 2021

What a year 2020 was to learn a new position as Wheelock's Town Clerk and Treasurer. When I assumed the position on Town Meeting day in March 2020 I had no idea I would get two weeks of training in with Carol Rossi before the State of Vermont entered a state of emergency and Governor Phil Scott issued a stay-home, stay-safe order in response to the COVID 19 pandemic that was rapidly spreading worldwide. With no specific guidance from the State of Vermont, I made the decision to "close" the Town Offices to the public. I remember sitting on my couch, feeding my newborn, doing virtual school with my preschooler and listening to office voicemails and returning calls to Wheelock residents from my couch.

It wasn't long before I was able to safely reopen the office to the public and begin my official duties as Clerk/Treasurer. The transition has continued to be trying simply because every task I've been charged with, including but not limited to new clerk/treasurer trainings, the August primary election, the high profile Presidential Election and Town Meeting 2021, has been challenged by COVID-19. Nothing is the same; and I couldn't just simply rely on the "*what did we do last year*" approach. Having said that, after a year in, I'm finally starting to settle, as I think we all are.

I am happy to be here and happy to serve Wheelock the best way I can.

UPDATES FROM THE CLERK'S OFFICE

In September I applied for and received a grant in the amount of \$17,045.00 under Act 137 of 2020 – Coronavirus Relief Funds - for the Digitization of Land Records. The grant was awarded to Vermont municipalities to provide financial support to the process of digitizing back log of land records to make them more accessible to the public.

I was able to use the funds to have the most recent 40 books (Books 31-71) scanned, indexed and uploaded to an online portal available for public viewing. While the process is still ongoing, to date approximately 22 books are uploaded and available for viewing at: [Wheelock, VT | Land Records \(lr-1.com\)](http://Wheelock, VT | Land Records (lr-1.com)).

I was also tasked with enabling the scanning function on the office's existing copier, and can now begin to scan each land record as it comes through for the recording process.

UPDATES FROM THE TREASURER'S OFFICE

In March of 2020 the Wheelock Treasurer's office undertook the implementation of the NEMRC General Ledger (Accounting) software. The process has been to transfer the General Ledger from QuickBooks to NEMRC beginning in January 2020, which will be consistent with the Town's other software programs, including Land Records, Animal Licenses, and Tax Administration. The transfer, from start to finish, is expected to take the majority of three years. I have been working with NEMRC on a regular basis to get the chart of accounts accurate and in working and accurate order.

TOWN OF WHEELLOCK
TREASURER'S REPORT
JANUARY 1, 2021

ASSETS

Checking Accounts	\$90,460.00
Education Fund Reconciliation	\$23,579.00
Community Club	\$400.00
Wheelock Community Initiative	\$251.64
SmartGrowth Grant	\$120.50
Vermont Community Foundation Grant	\$2,200.00
<i><u>Restricted Funds</u></i>	
Cemetery Checking	\$4,523.59
Record Restoration Reserve	\$3,990.00
Deos Property	\$8,000.00
Reappraisal Fund	\$56,059.18
Road Equipment Reserve	\$85,521.66
Road & Bridge Reserve	\$73,001.81
Road Sign Reserve	\$3,364.49
Town Garage Reserve	\$83,593.81
Town Hall Reserve	\$16,012.74
VCDP Transfer Amount	\$200.00
TOTAL ASSETS	\$451,278.78

LIABILITIES

Accounts Payable	
County Tax Due for 2020 (one-half)	\$3,487.00
Unprocessed Checks	\$59,031.00
2020 4 th Quarter Withholdings	\$5,769.00
Education Fund Reconciliation	\$23,579.00
Community Club	\$400.00
Wheelock Community Initiative	\$251.64
SmartGrowth Grant	\$120.50
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<i><u>Restricted Funds</u></i>	
Cemetery Checking	\$4,523.59
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Reappraisal Fund	\$56,059.18
Road Equipment Reserve	\$85,521.66
Road & Bridge Reserve	\$73,001.81
Road Sign Reserve	\$3,364.49
Town Garage Reserve	\$83,593.81
Town Hall Reserve	\$16,012.74
VCDP Transfer Amount	\$200.00
TOTAL LIABILITIES	\$429,105.71

FUND BALANCE (CASH ON HAND)	\$22,173.07
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2020 REVENUES

Cash Balance on Hand 12/31/19	\$106,534.18
Current Tax & Adjustments Collected	\$1,096,239.21
Holdharmless – Current Use	\$57,897.00
Payment in Lieu of Taxes	\$16,234.00
2019 Education Fund Reconciliation	\$23,579.00
Delinquent Tax Collections	\$63,001.18
Town Office	\$13,906.50
Lister Office	\$5,557.50
General Government	\$5,804.90
Road Fund Income	\$237.37
Road Fund State Aid to Highways	\$60,990.73
One Time State Aid Payment '20	\$15,815.87
Road Fund 2020 Grant Reimbursement	\$8,601.30
Unemployment Adjustment 2019	\$872.00
TOTAL:	\$ 1,475,270.74

2020 EXPENSES

Town Office Staff	\$35,295.34
Town Office Expense	\$16,678.50
Lister Office Staff	\$1,394.34
Lister Office Expenses	\$5,534.53
Delinquent Tax Collector	\$5,652.18
General Government Staff	\$6,561.59
General Government Expense	\$25,608.71
Buildings and Grounds Staff	\$2,258.00
Buildings and Grounds Expense	\$16,630.47
Cemetery Sexton Expense	\$5,800.00
Town Hall Structural Loan Payment	\$20,889.87
Sheffield Wheelock Transfer Station Staff (Wheelock Share)	\$16148.00
Sheffield Wheelock Transfer Station Expense (Wheelock Share)	\$15778.28
Sheffield Wheelock Fire Department	\$33,039.79
Lyndon Rescue Appropriation	\$34,868.73
Social Service and Non Profit Appropriations	\$5,757.00
Road Staff and Contracted Services	\$127,275.09
Infrastructure	\$8,212.40
Road Equipment Expense	\$81,570.63
Materials Expense	\$62,998.67
Garage Expense	\$5,999.71
Road – Other Expense	\$11,190.22
Grant Related Expenses	\$8,585.00
2020 Transfers to Reserve Accounts	\$88,110.13
TOTAL:	\$ 641,837.18
Payment to Kingdom East School District	\$ 779,597.63
GRAND TOTAL:	\$ 1,421,434.81

OUTSTANDING LOANS

Vermont State Statute Title 24 Chapter 53 sets forth the requirements related to borrowing for municipal purposes. Any borrowing that will not be paid off within five years requires rigorous attention to required actions that include but are not limited to adopting a resolution, warning a special meeting, holding at least one public information hearing, publications in the newspaper, posting of notices in five public places, statement of bond attorney on compliance with all statutory requirements. All borrowing not to be paid off within five years requires an Australian ballot vote of the people.

LAND

One acre lot on Route 122 next to Town Hall
Community National Bank, interest rate 3.25%
Final Payment in 2027
Borrowed \$70,000
Balance Due \$36,841.98

2019 INTERNATIONAL TRUCK

Passumpsic Savings Bank, interest rate 2.41%
Final Payment in 2023
Borrowed \$118,200
Balance Due \$72,522.00

RESTRICTED FUND ACCOUNTS

Cemetery Checking	\$4,523.59	in General Fund
Community Club	\$400	in General Fund
Reappraisal Reserve	\$56,059.18	CNB savings account
Record Restoration	\$3,990.00	in General Fund
Road Equipment Reserve	\$85,521.66	CNB savings account
Road & Bridge Reserve	\$73,001.81	CNB savings account
Road Sign Reserve	\$3,364.21	CNB savings account
Town Garage Reserve	\$83,593.81	CNB savings account
Town Hall Reserve	\$16,012.74	CNB savings account
VCDP Grant Transfer Account	\$200	CNB account
Wheelock Community Initiative	\$251.64	in General Fund

STATEMENT OF TAXES RAISED
DECEMBER 31, 2020

2020 GRAND LIST*

MUNICIPAL	625,691.00
EDUCATION -RESIDENTIAL	373,853.00
EDUCATION – NONRESIDENTIAL	251,876.15

*Grant List is revised throughout the year by State Tax Department (due to late homestead filings) and by any Selectboard approved Error/Omission Report.

2020 TAXES TO BE RAISED

	Grand List		Rate	Taxes Raised
MUNICIPAL TAX				
General Fund	625,691	X	0.1661	103,927.27
Road Fund	625,691	X	0.4728	295,826.77
Local Vet Exempt	625,691	X	0.0058	<u>3,629.00</u>
Total Municipal			0.6447	\$403,383.04
STATE EDUCATION FUND TAX				
Residential	373,853.00	X	1.4345	536,292.10
Non-residential	251,876.15	X	1.6363	<u>412,145.00</u>
Total Education Fund Taxes				\$948,437.10

2020 Taxes Collected with State Adjustments to Date	\$1,096,239.21
Hold Harmless	\$57,897.00
PILOT (State Payment in Lieu of Taxes)	\$16,234.00

VT Tax Dept. revises bills and makes some adjustments to the town during the year.
The Final State Reconciliation of 2020 Education Tax Occurs about April, 2021.

FIVE YEAR COMPARISON

	2016	2017	2018	2019	2020
GRAND LIST	616,859	613,605	614,993	615,451	625,691
MUNICIPAL TAX RATE					
General Fund	.2102	.2209	.2662	.2225	.1661
Road Fund	.3227	.4267	.4434	.4988	.4728
Local	.0059	.0054	.0059	.0063	.0058
STATE EDUCATION TAX RATE					
Residential Tax Rate	1.5434	1.5640	1.5537	1.4957	1.4345
Non-Residential	1.4098	1.4423	1.5524	1.5870	1.6363

2021 BUDGET SUMMARY

ROAD FUND:

Income:

State Aid to Highways	\$59,682.24
Overload & Access Permits	\$255.00
Grant Income	\$0.00
Road Fund Interest	\$15.00
Unemployment Adjustment	\$700.00
Taxes to be Raised	\$265,698.76*
Total	\$326,351.00

Expenses:

Staff Expenses & Contracted Services	\$144,910.00
Equipment Expenses	\$92,641.00
Infrastructure	\$8,000.00
Materials	\$61,000.00
Garage	\$7,850.00
Other Expenses	\$11,950.00
Total	\$326,351.00

GENERAL FUND:

Income:

Town Office Income	\$8,190.00
Lister Income	\$5,600.00
Delinquent Tax Income	\$7,000.00
General Government Income	\$4,050.00
Taxes to be Raised	\$100,434.60*
Total	\$125,274.60

Expenses:

Town Office Staff Expenses	\$36,981.00
Town Office Expenses	\$10,480.00
Lister Office Staff Expenses	\$1,600.00
Lister Office Expenses	\$9,500.00
Delinquent Tax Expense	\$3,500.00
General Government Staff Expenses	\$9,308.00
General Government Expenses	\$26,413.00
Building & Grounds Staff Wages	\$2,671.60
Building & Grounds Expenses	\$19,321.00
Cemetery Sexton	\$5,500.00
Total	\$125,274.60

*To be reduced by cash on hand

	ROAD FUND BUDGET DETAIL	2019 Budg	2019 Act	2020 Budg	2020 Actual	2021 Budg
	Road Department Income					
1	State Aid to Highways	58,815.00	59,241.00	58,793.00	60,990.73	59,682.24
2	Grant Income	0.00	4,911.00	0.00	24,417.17	0.00
3	Overload & Access Permits	200.00	155.00	200.00	220.00	255.00
4	Rented Equipment Fees	500.00	1,055.00	250.00	0.00	0.00
5	Road Fund Interest	15.00	24.00	15.00	17.37	15.00
6	Insurance Reimbursement		4,971.00	0.00		0.00
7	Unemployment Adjustment		762.00	0.00	872.00	700.00
8	Total Road Income	59,530.00	71,119.00	59,258.00	86,517.27	60,652.24
	Road Department Expenses					
	Road Staff/Contracted Expenses					
9	Road Crew Wages	93,600.00	58,251.00	84,800.00	77,638.35	84,800.00
10	Road Temp Staff Wages	2,000.00	13,667.00	10,820.00	4,815.36	3,000.00
11	Town Share Health Insurance	18,000.00	9,556.00	18,000.00	9,837.60	19,000.00
12	Town Share Retirement			4,000.00	3,414.46	4,000.00
13	Town Match FICA & MEDI	7,000.00	5,554.00	6,314.00	6,344.36	6,500.00
14	Training	400.00	340.00	400.00	0.00	400.00
15	Unemployment Adjustment	360.00	278.00	360.00	307.00	360.00
16	Uniforms	2,000.00	1,441.00	0.00	0.00	0.00
17	Workers Comprehensive	5,500.00	5,421.00	8,025.00	9,473.34	10,050.00
18	Chuck Hill - plowing	2,000.00	2,650.00	2,000.00	2,000.00	2,000.00
19	Greensboro - plowing	2,500.00	0.00	2,500.00	2,263.00	2,500.00
20	Mowing Roadsides	4,500.00	1,800.00	4,500.00	1,800.00	1,800.00
21	Rented Equip-Other Services	10,000.00	7,958.00	10,000.00	8,570.00	9,000.00
22	Rented Equip - Staff Mileage	1,500.00	1,675.00	1,500.00	811.62	1,500.00
23	Total Staff / Contracted	149,360.00	108,591.00	153,219.00	127,275.09	144,910.00
	Equipment Expenses					
24	Grader/Truck Loan Payment	25,341.00	25,341.00	25,341.00	25,340.47	25,341.00
25	Trailer Purchase/Repair	0.00		0.00	2,286.74	1,700.00
26	09 International Repair	6,000.00	38,160.00	6,000.00	9,169.41	7,500.00
27	19 International/Parts Repair	6,000.00	47.00	5,000.00	4,866.03	5,000.00
28	Grader Repair	5,000.00	1,714.00	5,000.00	7,105.65	5,000.00
29	Loader Repair	5,000.00	3,022.00	5,000.00	50.00	5,000.00
30	Tires	8,000.00	3,232.00	8,000.00	11,836.30	6,000.00
31	Tire Chains	2,000.00	4,982.00	3,500.00	1,546.99	3,500.00
32	Diesel	30,000.00	28,375.00	30,000.00	18,723.93	30,000.00
33	Gasoline	100.00	18.00	100.00	74.82	100.00
34	Maintenance - All Vehicles	5,000.00	1,987.00	3,500.00	570.29	3,500.00
35	Total Equipment Expenses	92,441.00	106,878.00	91,441.00	81,570.63	92,641.00

* Miscellaneous/Unbudgeted (line 60) for 2020 represents invoices for tire disposal.

	ROAD FUND BUDGET DETAIL	2019 Budg	2019 Act	2020 Budg	2020 Actual	2021 Budg
	Infrastructure					
36	Culverts	10,000.00	2,750.00	5,000.00	2,933.40	3,000.00
37	Guardrails	0.00	0.00	5,000.00	5,279.00	5,000.00
38	Total Infrastructure	10,000.00	2,750.00	10,000.00	8,212.40	8,000.00
	Materials					
39	Chloride	20,000.00	7,363.00	20,000.00	25,716.36	20,000.00
40	Gravel	21,000.00	14,364.00	21,000.00	14,189.00	15,000.00
41	Repaving Material	0.00	0.00	0.00	25.98	0.00
42	Salt	3,000.00	2,490.00	3,000.00	42.98	3,000.00
43	Sand (Winter)	18,000.00	13,186.00	18,000.00	17,500.00	16,000.00
44	Staymat	2,000.00	0.00	2,000.00	1,800.35	4,000.00
45	Stone	3,000.00	3,348.00	3,000.00	3,724.00	3,000.00
46	Total Materials	67,000.00	40,751.00	67,000.00	62,998.67	61,000.00
	Garage					
47	Electricity	1,200.00	1,240.00	1,200.00	1,199.45	1,200.00
48	Heating Fuel	2,200.00	2,740.00	3,000.00	1,923.35	2,500.00
49	Portable Toilet Rental	960.00	1,040.00	960.00	1,210.00	1,200.00
50	Repairs	1,500.00	1,134.00	1,500.00	0.00	1,000.00
51	Telephone & Internet	600.00	600.00	1,500.00	1,216.91	1,500.00
52	Water	450.00	450.00	338.00	450.00	450.00
53	Total Garage	6,910.00	7,204.00	8,498.00	5,999.71	7,850.00
	Other Expenses					
54	Advertising	350.00	1,656.00	500.00	594.70	500.00
55	Liability Insurance	9,000.00	3,998.00	5,000.00	5,853.29	6,000.00
56	Road & 911 Signs	0.00	327.00	0.00	208.88	300.00
57	Safety Equipment	300.00	57.00	300.00	0.00	300.00
58	Shop Supplies & Tools	3,000.00	2,101.00	3,000.00	2,600.58	3,000.00
59	Watershed Management Fee	1,750.00	1,750.00	1,750.00	1,350.00	1,750.00
60	Miscellaneous/Unbudgeted *	100.00	875.00	100.00	582.77	100.00
61	Total Other Expenses	14,500.00	10,764.00	10,650.00	11,190.22	11,950.00
	GRANT FUNDED PROJECTS					
62	Mathewson Ditching Contract		4,524.00			
63	Stannard Mtn. Contract		975.00			
64	Stannard Mtn. Culverts					
65	Town Match HydroConnect Prjt					
66	Stannard/Blakely Bridge Project-engineering				8,585.00	
67	Total Grant Funded Projects	0.00	5,499.00	0.00	8,585.00	0
68	ROAD FUND TOTAL	340,211.00	282,437.00	340,808.00	305,831.72	326,351.00

* Miscellaneous/Unbudgeted (line 60) for 2020 represents invoices for tire disposal.

GENERAL FUND BUDGET DETAIL		2019 Budg	2019 Act	2020 Budg	2020 Actual	2021 Budg
Town Office Income						
1	Dog License Fees - Town	800.00	1,096.00	800.00	777.00	400.00
2	Liquor License	70.00	70.00	70.00	70.00	70.00
3	Marriage License Fee - Town	100.00	120.00	100.00	180.00	20.00
4	Office Fees	5,000.00	8,055.00	5,000.00	8,636.50	5,000.00
5	Record Restoration Fee	450.00	1,193.00	1,000.00	2,490.00	1,000.00
6	Educ Fund Payment for Services	1,700.00	1,747.00	1,700.00	1,758.55	1,700.00
7	Total Office Income	8,120.00	12,281.00	8,670.00	13,912.05	8,190.00
Town Office Expenses						
8	Town Office Staff Expenses					
9	Assistant Town Clerk	1,000.00	503.00	2,256.00	1,521.00	2,500.00
10	Clerk	10,700.00	10,200.00	12,480.00	12,443.99	12,854.00
11	Treasurer	14,995.00	14,280.00	17,608.00	17,644.21	18,136.00
12	Training for New Clerk, New Treasurer			1,000.00	0.00	1,000.00
13	Town Share Soc Sec & Medicare	2,000.00	2,025.00	2,491.00	3,686.14	2,491.00
14	Total Staff Expenses	28,695.00	27,008.00	35,835.00	35,295.34	36,981.00
Town Office Expenses						
15	Accounting/Intuit Payroll	300.00	799.00	150.00	169.60	0.00
16	Accounting NEMRC Software	10,000.00	0.00	12,555.00	11,779.98	0.00
17	Computer Equipment Expenses	650.00	0.00	100.00	0.00	100.00
18	Cloud, portal & support services	750.00	630.00	1,000.00	240.00	3,700.00
19	Dog License Expense	640.00	740.00	600.00	551.50	150.00
20	Equipment Maintenance(Copier)	500.00	209.00	200.00	265.99	200.00
21	Marriage License State Fee	100.00	150.00	100.00	150.00	0.00
22	Mileage - Clerk, Treasurer	750.00	772.00	800.00	465.75	800.00
23	Postage	1,500.00	1,373.00	2,000.00	1,194.80	2,000.00
24	Printing Town Report	950.00	730.00	730.00	633.40	730.00
25	Record Restoration & Preservation	1,500.00	3,273.00	1,500.00	0.00	1,500.00
26	Supplies	1,300.00	1,422.00	1,300.00	1,227.48	1,300.00
27	New Copier/Scanner/Fax			6,000.00	0.00	0.00
28	Total Office Expense	18,940.00	10,098.00	27,035.00	16,678.50	10,480.00
29	TOTAL STAFF&OFFICE EXPENSES	47,635.00	37,106.00	62,870.00	51,973.84	47,461.00
OFFICE OF LISTERS						
Lister Income						
30	Education Fund Payment - Reappraisal & Equalization Study	5,400.00	5,539.00	5,400.00	5,557.50	5600.00
31	Total Lister Income	5,400.00	5,539.00	5,400.00	5,557.50	5,600.00
Lister Expenses						
32	Assessor Staff Wages	2,500.00	454.00	2,500.00	1,394.34	1,600.00
33	Computer Equipment & Maintenance	150.00	1,401.00	50.00	0.00	100.00
34	Mileage	150.00	106.00	150.00	130.82	150.00
35	Property Maps Update Reserve	0.00	0.00	750.00	0.00	1,600.00
36	Computer - cloud services/support fee	550.00	630.00	1,000.00	388.92	2,600.00
37	Software License Fee (APEX)	250.00	0.00	0.00	0.00	0.00
38	Supplies	50.00	16.00	50.00	42.29	50.00
39	Transfer to Reappraisal Acct	3,048.00	4,637.00	3,048.00	4,972.50	5000.00
40	Total Office of Listers Expenses	6,698.00	7,244.00	7,548.00	6,928.87	11,100.00

* Unbudgeted/Miscellaneous (line 70) for 2020 represents invoices related to the following: town website and porta potty rental.

GENERAL FUND BUDGET DETAIL		2019 Budg	2019 Act	2020 Budg	2020 Actual	2021 Budg
OFFICE OF DELINQUENT TAX COLLECTOR						
Delinquent Tax Income						
41	Delinquent Tax Collected	0.00	78,292.00	0.00	55,759.94	0.00
42	Delinquent Tax Interest Income	0.00	6,075.00	0.00	4,327.39	3,500.00
43	Penalty Collected	0.00	4,815.00	0.00	2,913.85	3,500.00
44	Total Delinquent Tax Income	0.00	89,182.00	0.00	63,001.18	7000.00
Delinquent Tax Expense						
45	Penalty Paid to Collector	0.00	4,815.00	0.00	5,652.18	3,500.00
46	Total Delinquent Tax Expenses	0.00	4,815.00	0.00	5,652.18	3,500.00
GENERAL GOVERNMENT						
General Government Income						
47	Interest- Gen Fund Checking	50.00	62.00	50.00	63.74	50.00
48	Interest - Non-arbitrage Account	6,500.00	3,912.00	4,000.00	5,571.16	4000.00
49	Town Hall Rental Revenue	800.00	955.00	800.00	170.00	0.00
50	Other/Unbudgeted	0.00	266.00	0.00		0.00
51	Total General Gov Income	7,350.00	5,195.00	4,850.00	5,804.90	4,050.00
General Government Staff Expenses						
52	Administrative Assistant	1,200.00	700.00	1,200.00	1,000.00	1,200.00
53	Auditors (3)	1,200.00	525.00	1,200.00	300.00	1,200.00
54	BCA & Election Workers	300.00	679.00	1,000.00	888.00	1,030.00
55	Emergency Management Coord.	260.00	260.00	260.00	260.00	260.00
56	911 Coordinator	250.00	192.00	250.00	344.55	260.00
57	Selectboard (3)	3,600.00	3,700.00	3,600.00	3,329.00	3,600.00
58	Continuing Education	500.00	185.00	500.00	224.00	500.00
59	Mileage - Gen. Gov.	600.00	215.00	600.00	0.00	200.00
60	Town Match FICA & MEDI Gen Fund	800.00	642.00	800.00	0.00	800.00
61	Workers Comprehensive	2,200.00	211.00	200.00	216.04	258.00
62	Total Staff Expense	10,910.00	7,309.00	9,610.00	6,561.59	9,308.00
General Gov Other Expenses						
63	Advertising	1,200.00	1,943.00	1,200.00	790.00	1,715.00
64	County Tax	7,200.00	7,021.00	6,974.00	6,974.00	6,980.00
65	Dues, Membership, Licenses	2,300.00	2,656.00	2,700.00	2,752.89	2,700.00
66	Gift Cards - Employees	200.00	200.00	200.00	200.00	200.00
67	Insurance - Liability	10,000.00	3,785.00	4,674.00	5,794.56	4,818.00
68	Legal Expenses	1,000.00	922.00	1,000.00	193.50	1,000.00
69	Non-Arbitrage Interest Expense	10,000.00	5,609.00	9,000.00	7,738.76	9,000.00
70	Unbudgeted / Miscellaneous*	0.00	302.00	0.00	1,165.00	0.00
71	Total Other Expense	31,900.00	22,438.00	25,748.00	25,608.71	26,413.00
Building & Grounds Staff						
72	Janitor-Town Hall	1,440.00	884.00	1,560.00	1,608.00	1,977.60
73	Park Mowing	600.00	405.00	600.00	650.00	670.00
74	Unemployment Insurance				0.00	24.00
75	Total Building & Grounds Staff	2,040.00	1,289.00	2,160.00	2,258.00	2,671.60
Building & Grounds Expenses						
76	Land Purchase Debt Payment	5,971.00	5,971.00	5,971.00	5,970.95	5,971.00
77	Park and Grounds Maintenance	250.00	469.00	250.00	125.00	250.00

* Unbudgeted/Miscellaneous (line 70) for 2020 represents invoices related to the following: town website and porta potty rental.

GENERAL FUND BUDGET DETAIL		2019 Budg	2019 Act	2020 Budg	2020 Actual	2021 Budg
78	Street Lights	2,000.00	1,954.00	2,000.00	2,009.78	2,000.00
79	Town Hall Electricity	1,200.00	938.00	1,200.00	930.08	1,200.00
80	Town Hall Generator Service/Rep	400.00	330.00	400.00	0.00	400.00
81	Town Hall Heat	3,000.00	1,418.00	2,500.00	1,561.21	2,500.00
82	Town Hall Repair & Maintenance	6,500.00	3,702.00	6,500.00	2,590.62	3,500.00
83	Town Hall Supplies	500.00	774.00	500.00	533.58	500.00
84	Telephone & Internet	2,000.00	2,067.00	2,100.00	2,009.25	2,100.00
85	Town Hall & Lot Water	900.00	900.00	900.00	900.00	900.00
86	Miscellaneous/Unbudgeted	0.00	0.00	0.00	0.00	0.00
87	Total Building & Grounds Expenses	22,721.00	18,523.00	22,321.00	16,630.47	19,321.00
Cemetery Expense						
88	Appropriation in Budget -	3,700.00	3,700.00	5,500.00	5,500.00	5,500.00
89	Cemetery Account Expense		1,800.00		300.00	
90	Total Cemetery Cost	3,700.00	5,500.00	5,500.00	5,800.00	5,500.00
91	GENERAL FUND TOTALS	125,604.00	102,424.00	135,757.00	121,413.66	125,274.60
Town Hall Project						
Town Hall Project Income						
	By Appropriation Article*	30000	30000	30000	30000	30000
	Total Structural Phase Income	30000	30000	30000	30000	30000
Town Hall Project Expenses						
	Town Hall Structural Repairs					
	Town Hall Structural Loan Payment*	30000	30000	30000	20889.87	0
	Deposited to Reserve Account				9110.13	30000
	VCDP Grant Matching Share					
	Total Structural Phase Expenses	30000	30000	30000	30000	30000
TRANSFER STATION						
Transfer Station-Wheelock Expenses						
92	Transfer Station Wages	14,500.00	14,566.00	14,500.00	16,148.00	15,000.00
93	Town Match FICA & MEDI	1,150.00	1,032.00	1,150.00	1,078.98	1,100.00
94	Liability Insurance	100.00	33.00	208.00	259.00	219.00
95	Unemployment Insurance	0.00	18.00	66.00	60.00	164.00
96	Workers Comp	1,000.00	1,408.00	2,241.00	2,849.65	2,576.00
97	Other				50.75	0.00
98	Per Capita Assessment	0.00	730.00	730.00	729.90	730.00
99	Wheelock Appropriation Article	7,200.00	7,200.00	10,750.00	10,750.00	10,750.00
100	Total Wheelock Transfer Station Expense	23,950.00	24,987.00	29,645.00	31,926.28	30,539.00
101	SHEFFIELD/WHEELOCK FIRE DEPT.					
102	S/W Expenses in Budget					
103	S/W Fire Depart. Liability Insur	800.00	460.00	623.00	776.18	657.00
104	S/W Fire Depart. Utilities	2,000.00	1,977.00	2,000.00	632.27	1,500.00
105	S/W Fire Depart. Heat				3931.34	1,500.00
106	Wheelock Appropriation Article	27,700.00	27,700.00	27,700.00	27,700.00	27,700.00
107	Total Wheelock S/WFD Expense	30,500.00	30,137.00	30,323.00	33,039.79	31,357.00

* Unbudgeted/Miscellaneous (line 70) for 2020 represents invoices related to the following: town website and porta potty rental.

TOWN OF WHEELLOCK
CEMETERY ACCOUNTS
AS OF DECEMBER 31, 2020

<u>Account</u>	<u>Balance</u>
Cemetery Account (formerly Checking, now in General Fund)	\$4,523.59
2020 Revenues	
<u>Lot Burial</u>	<u>\$50.00</u>
	\$50.00
2020 Disbursements	
Plot Reimbursement	\$300.00
<u>Fence Repair</u>	<u>\$2000.00</u>
	\$2,300.00
Lot Savings Account	\$8,881.34
Endowment	\$7,584.50
Survey Savings Account	\$865.41

AUDITOR'S REPORT

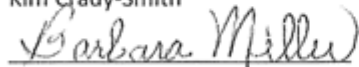
In accordance with Section 1681 of Title 24 VSA, we have examined all accounts of the Town of Wheelock, and to the best of our knowledge the statements and reports, for the year ending December 31, 2020, contained herein are correct. We believe the reports represented here represent the financial position of the Town of Wheelock and give an accurate account of the Town's financial position and activities.

Town of Wheelock

Auditors



Kim Crady-Smith



Barb Miller



Paul Tomasi

TOWN OF WHEELOCK
OFFICE OF THE DELINQUENT TAX COLLECTOR
STATEMENT OF DELINQUENT REAL ESTATE TAXES
12/29/2020

<u>TAX YEAR</u>	TURNED OVER FOR COLLECTION	ABATED BY BCA	COLLECTIONS IN 2020	BALANCE TO COLLECT
2015	540.61	0	74.99	465.62
2016	795.77	0	150.77	644.96
2017	1,115.68	0	0	1,115.68
2018	9,709.65	0	1,735.75	7,973.90
2019	36,420.39	409.98	27,405.70	8,610.81
2020	65,525.31	0	26,257.52	39,264.79
TOTAL	114,107.41	409.98	55,624.23	58,075.76
TOTAL TAX COLLECTED		55,624.23		
INTEREST COLLECTED		4,327.39		
TAX COLLECTOR'S FEE		2,913.85		
HOMESTEAD FILING FEE		0		
TAX SALE COSTS		0		
OVERPAYMENT DUE		135.55		
REMITTED TO TREASURER		63,001.02		

Transfer Station Budget Report			
	Jan - Dec 20	Budget	Proposed 2021 Budget
Ordinary Income/Expense			
Income			
Town Appropriations-Operations			
Sheffield Appropriation	10,750.00	10,750.00	10,750.00
Wheelock Appropriation	10,750.00	10,750.00	10,750.00
Total Town Appropriations-Operation:	21,500.00	21,500.00	21,500.00
Interest Income	4.40	10.00	5.00
Trash Bag Sales	35,615.00	33,000.00	34,000.00
Income from Recycled Metals	860.70		200.00
Total Income	57,980.10	54,510.00	55,705.00
Expense			
Imprinted Trash Bags	4,698.00		
Hauling Fees			
Trash (Compactor) Hauling	6,530.00	6,000.00	6,500.00
Open-Top (Demolition) Hauling	3,414.36	4,000.00	4,000.00
Recycling Pickup Fees	2,160.00	2,000.00	2,000.00
Bulky Hauling	1,200.00	1,300.00	1,300.00
Total Hauling Fees	13,304.36	13,300.00	13,800.00
Disposal (Tipping) Fees			
Trash (Compactor) Disposal	19,259.49	18,000.00	19,000.00
Open Top (Demolition) Disposal	7,398.53	8,000.00	8,000.00
Compost Recycling Tote Fees	1,336.50	1,250.00	1,300.00
Bulky Disposal	975.25	800.00	1,000.00
Total Disposal (Tipping) Fees	28,969.77	28,050.00	29,300.00
NEKWMD Surcharges	7,666.25	9,000.00	8,000.00
Operations			
Office Supplies	142.33		
Electric	1,453.15	1,500.00	1,500.00
Heating Fuel	936.66	2,000.00	1,500.00
Porta Toilet	0.00	100.00	0.00
Repairs and Maintenance	247.63	500.00	500.00
Total Operations	2,779.77	4,100.00	3,500.00
Total Expense	57,418.15	54,450.00	54,600.00
Net Ordinary Income	561.95	60.00	1,105.00
Other Expense			
Transfer Station Addition	852.88		875.00
Total Other Expense	852.88		875.00
Net Income	-290.93	60.00	230.00



Sheffield – Wheelock Fire Department

P.O. Box 161 -Sheffield, VT. 05866

SheffieldWheelockFire@Gmail.com

(802)626-8862

To our supporters,

It was certainly a difficult year for all of our communities. Like so many others, we saw all sorts of new challenges and dangers mixed in with our daily lives. Even the simplest of tasks like holding a meeting or training seemed to carry a whole new complexity and sometimes weren't possible. Fortunately we were able to find creative ways to overcome most of these difficulties and continue to provide for our communities as they have come to expect. From holding our business meetings in lawn chairs on the apparatus floor and later in a remote environment, to finding new ways to train and learning how to perform even the most routine tasks with new levels of precaution. Yet, amongst all the challenges and difficulties we faced this year, we were still able to accomplish a lot and remain strong.

In 2020 the department responded to a total of 41 calls including 13 Motor Vehicle Accidents (9 of which involved Interstate 91), 7 fires of various types, 4 chimney fires, 5 alarm activations, 3 mutual aid calls and a host of other calls including Medical/Lift assists, remote rescues, gas leaks and 1 DHART helicopter landing for a medical evacuation. In all cases we found ourselves up to the task at hand and were properly staffed and equipped to be able to professionally handle the situation. This is, as always, thanks to the support of our community and the dedication of our volunteers, both of which have never disappointed.

I am happy to report that we currently have two members enrolled in the Firefighter Level 1 class through the Vermont Fire Academy. This is the first of many certification levels available through the academy and takes a great commitment from the individuals to complete and for that I applaud their dedication and commitment to serving their community.

This year we focused a good deal of effort on the upkeep and maintenance of our equipment. This included a more in depth evaluation and preventative maintenance and testing of all of our pumping apparatus as well as some more detailed preventative maintenance and upgrades to our vehicles themselves. We took further steps toward ensuring that our personnel were adequately protected with the proper, up to date personal protective equipment. We also continue to look toward the future and are evaluating our current equipment and how it serves us on our most common types of incident and planning for our next major equipment purchase. By taking ample time to evaluate our current equipment needs and researching all there is to offer, we plan to provide the area with the most appropriate and cost effective solution to support our efforts for years to come.

As always, we look forward to continuing to serve the community and thank you all for your unwavering support.

Sincerely,

Shane C. Lanpher
Chief / President

SHEFFIELD-WHEELOCK FIRE DEPARTMENT

2020 BUDGET COMPARISON

(budget tools are for both towns combined)

Description	2017 Budget Actual	2018 Budget Actual	2019 Budget Actual	2020 Budget Actual	2021 Proposed
Workers Comp.	1,600 1,349	1,600 1,236	1,600 2,659	1,600 0*	1,600
Dispatch	4,000 3,155	4,000 3,627	4,250 3,688	4,250 4,276	4,250
Insurance	5,000 4,597	5,000 4,496	5,250 4,605	5,250 5,018	5,250
Veh. Maint. & Repairs	6,400 1,510	5,400 606	5,900 1,964	5,900 10,770	5,900
Equipment Repairs	2,000 1,716	2,000 76	2,250 1,066	2,250 764	2,250
Radio / Pager	2,000 809	2,000 1,355	2,250 982	2,250 1,009	2,250
Training	1,500 260	1,500 -	1,500 440	1,500 494	1,500
Personal Equipment	5,000 5,936	5,000 648	6,250 6,607	6,250 10,869	6,250
New Equipment	3,500 2,675	3,500 2,288	3,500 7,856	3,500 1,644	3,500
General	3,000 4,372	3,000 2,099	3,250 1,685	3,250 2,828	3,250
Capital Equipment Purchases / Other	0 15,229	0 27,300	0 2,500	0 260	
Total	41,608	43,731	34,052	37,932	
Grants, Donations, Fundraising	9,700	3,576	2,758	1,159	
Budget	34,000	34,000	36,000	36,000	36,000

*2020 Workers Comp. premium payment was made and shown in 2019 actual column

We are requesting an appropriation of \$18,000 from each town for budgeted costs.

We are again requesting \$9,700.00 from both towns for our truck replacement fund.



Emergency 911

802.626.1101

Lyndon



Rescue

* We Still Make House Calls *
2009 Vermont Ambulance Service of the Year
114 Vail Drive, PO Box 401 Lyndonville, VT 05851

January 1, 2021

Dear Residents of Wheelock,

Our calls for service decreased in 2020 which was common among ambulance services. We did receive funding from the CARES act and the State of Vermont to help offset the decrease in revenue due to the decrease in calls. January through March were very busy for us and by the end of March we had 86 more total calls compared to 2019 (a 29% increase) and transported 64 more people (a 36% increase). This busy start to the year lessened the impact of the decreased calls for the remainder of the year. We ended 2020 with a total of 1455 calls with 879 transported patients which is 60 more total calls than 2019. Most of them did not result in a transport that we would bill for though and there were 50 less transported people than in 2019.

At the end of 2020 we paid off the loan on one of our ambulances and have put that payment towards our loan for our cardiac monitors in our 2021 budget. Our goal is to pay off all of our loans on the ambulances and cardiac monitors in the next five years.

In 2020 we held fewer CPR and First Aid classes due to COVID-19 and limits on in-person gatherings, but hopefully we can get started again soon in 2021. Car seat inspections with our child passenger safety technicians were also suspended for a few months for safety but were resumed at the end of the summer. Our nationally certified Child Passenger Safety Technicians can inspect a child's current seat as well as provide new seats as needed.

Our 2020 budget has been approved by the Board of Directors. The per capita increased by \$0.01 from \$43.05 in 2020 to \$43.06 for 2021, an increase of 0.03%. The amount requested from your town is: \$34,878.60

Your representative on our Board of Directors is: Shane Lanpher

On behalf of the crewmembers of Lyndon Rescue we thank you for your continued support of our organization and allowing us to serve the community.

Sincerely,

Jillian McLaughlin, NRP
Director of Operations

A Non-Profit Ambulance Company serving the communities of: Burke, East Haven, Granby, Kirby,
Lyndon, Newark, Sheffield, Sutton and Wheelock

Executive Committee Report

The NEKWMD finished 2020 by processing less recycling compared to 2019 – 2,211 tons in 2020 compared to 2,615 tons in 2019. Significant drops in mixed paper and plastic were responsible for most of the decline. A few items, including food scraps, tires, and cardboard saw increases in tonnage. E-Waste, glass, and battery tonnages were approximately the same as 2019. Recycling markets remained stable but low throughout most of 2020.

The District ended 2020 with a deficit of \$8,338.22. Revenues in 2020 were 5% above projections. While budgeted expenses were 6% above projections. The COVID19 pandemic did disrupt our work schedule for several weeks in the spring, but it does not appear to have impacted the District significantly over the course of the entire year. Legal fees and truck repairs were the primary drivers of the deficit in 2020. The pandemic will impact our budget process for 2021. The 2021 budget will be approved by the NEKWMD Board of Supervisors and not a direct vote by District members. This is a temporary one-year change directly related to changes in Town Meeting Day.

There were no additions or subtractions to the District membership in 2020. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2021 with a proposed budget of \$809,527 – an increase of 1.85% compared to 2020. Due to the COVID19 pandemic, the District's 2021 budget will be acted upon by the District Board of Supervisors at their regularly scheduled meeting on March 9, 2021. The District sought and received a one-time legislative remedy in order to act on the budget internally. There will be 2 additional public hearings to receive input on the 2021 proposed budget. These meetings will be held via ZOOM on February 18 and 25, 2021 at 6pm.

The NEKWMD was staffed by nine full-time and three part-time employees in 2020. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The 47,600 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

NEKWMD Executive Committee

2021 PROPOSED BUDGET

BUDGET ITEM	2020 BUDGET	2020 ACTUAL as of 12/31/2020	2021 PROPOSED BUDGET
ADMINISTRATION EXPENSES			
Advertising	\$200.00	\$216.25	\$200.00
Audit -- Financial	\$7,595.00	\$7,595.00	\$6,595.00
Audit -- Waste Haulers	\$600.00	\$1,084.90	\$900.00
Bank Charges	\$50.00	\$0.00	\$0.00
Books & Subscriptions	\$100.00	\$0.00	\$100.00
Cleaning	\$1,920.00	\$2,080.00	\$1,920.00
Copier	\$1,500.00	\$1,382.92	\$1,500.00
Dues/Permits/Fees/Penalties	\$4,600.00	\$6,081.58	\$4,700.00
Heating Fuel	\$1,500.00	\$596.06	\$1,000.00
Liability & Casualty Ins.	\$13,000.00	\$13,743.40	\$13,000.00
Legal Fees	\$0.00	\$8,559.92	\$2,000.00
Postage	\$2,000.00	\$2,573.00	\$2,000.00
Office Supplies	\$3,600.00	\$5,090.29	\$3,200.00
Telephone - Office	\$3,000.00	\$3,231.81	\$3,000.00
Miscellaneous	\$1,000.00	\$2,712.05	\$1,000.00
Water/Sewer	\$1,100.00	\$828.98	\$900.00
TOTAL ADMINISTRATION	\$41,765.00	\$55,776.16	\$42,015.00
Gross Wages	\$387,800.00	\$386,859.41	\$402,925.00
OT Wages--Warehouse	\$5,000.00	\$2,660.60	\$3,500.00
Fica (Employer Match)	\$24,000.00	\$24,150.31	\$25,300.00
Medi (Employer Match)	\$5,625.00	\$5,648.12	\$5,900.00
Unemployment/HCP Insurance	\$2,212.00	\$4,466.89	\$3,500.00
VMERS (Retirement)	\$21,000.00	\$20,845.09	\$21,000.00
Workman's Comp. Insurance	\$55,000.00	\$54,561.60	\$53,000.00
Mileage - Employee	\$7,000.00	\$4,041.28	\$4,000.00
Mileage- Supervisor's	\$3,200.00	\$0.00	\$0.00
Supervisor Secretary Payments	\$500.00	\$0.00	\$500.00
Personnel Equipment	\$250.00	\$674.17	\$500.00
Training	\$500.00	\$310.32	\$500.00
Travel	\$50.00	\$0.00	\$50.00
TOTAL PERSONNEL	\$512,137.00	\$504,217.79	\$520,675.00
EQUIPMENT EXPENSES			
Baler Loan Payment	\$40,537.00	\$17,074.46	\$40,537.00
Baler Repairs	\$1,944.00	\$487.50	\$5,000.00
Baler Supplies	\$8,000.00	\$7,918.48	\$7,000.00
Forklift Fuel	\$2,500.00	\$1,822.74	\$1,800.00
Forklift Repairs	\$3,000.00	\$1,144.52	\$2,000.00
Misc. Equipment Repairs	\$1,500.00	\$294.69	\$500.00
Skidsteer Repairs	\$4,000.00	\$27.10	\$4,000.00
Warehouse Supplies	\$2,000.00	\$1,958.43	\$2,000.00
Trucks--Diesel	\$22,000.00	\$17,983.11	\$17,000.00
Trucks--Repairs	\$12,000.00	\$26,451.87	\$10,000.00
TOTAL EQUIPMENT	\$97,481.00	\$75,162.90	\$89,837.00

2021 PROPOSED BUDGET

BUDGET ITEM	2020 BUDGET	2020 ACTUAL as of 12/31/2020	2021 PROPOSED BUDGET
BUILDING EXPENSES			
Improvements	\$500.00	\$276.50	\$500.00
Electricity	\$7,300.00	\$6,832.23	\$6,500.00
Maintenance	\$500.00	\$885.04	\$700.00
Trash Removal	\$3,000.00	\$3,420.82	\$3,000.00
TOTAL BUILDING	\$11,300.00	\$11,414.59	\$10,700.00
PROGRAMS EXPENSES			
Advertising	\$500.00	\$450.63	\$500.00
Permits & Fees	\$500.00	\$110.00	\$250.00
Composting	\$20,000.00	\$28,229.50	\$24,000.00
Composter/Bin	\$1,500.00	\$11,946.44	\$5,000.00
Consulting Services-Grant Funded	\$0.00	\$5,015.01	\$4,000.00
Education Outreach	\$11,000.00	\$6,995.00	\$6,000.00
Hazmat Disposal	\$23,000.00	\$39,916.96	\$33,000.00
Hazmat Supplies	\$3,000.00	\$7,744.38	\$4,000.00
Sale of Recyclables-Processing	\$22,000.00	\$38,603.15	\$30,000.00
Special Collections	\$40.00	\$127.77	\$250.00
Supplies	\$600.00	\$66.50	\$300.00
Tire Disposal	\$14,000.00	\$20,716.80	\$15,000.00
TOTAL PROGRAMS	\$96,140.00	\$159,922.14	\$122,300.00
SUB-TOTAL	\$758,823.00	\$806,493.58	\$785,527.00
Capital Improvement Fund	\$36,000.00	\$36,423.86	\$24,000.00
TOTAL CAPITAL FUND	\$36,000.00	\$36,423.86	\$24,000.00
TOTAL NEK EXPENSES	\$794,823.00	\$842,917.44	\$809,527.00
Grants--St of VT	\$82,000.00	\$82,860.97	\$92,000.00
Covid-19 Grant	\$0.00	\$20,830.17	\$0.00
Hauling--Recycling Pick-ups	\$48,000.00	\$52,485.00	\$54,630.00
Haz Mat/Paint Care	\$5,400.00	\$13,573.38	\$6,000.00
Interest Income	\$10.00	\$6.66	\$0.00
Miscellaneous Income	\$1,200.00	\$830.38	\$500.00
Program Sales--Composter/Bins	\$1,600.00	\$9,935.00	\$4,000.00
Programs- Oil Filter Program	\$150.00	\$75.00	\$150.00
Sale of Recyclables	\$88,000.00	\$74,962.68	\$85,000.00
Compost Income	\$19,225.00	\$22,568.60	\$22,000.00
Electronics Income	\$21,200.00	\$23,684.38	\$20,000.00
Scrap Metal Income	\$18,000.00	\$8,276.36	\$15,000.00
Battery Income	\$6,500.00	\$4,338.00	\$6,000.00
Tire Income	\$16,000.00	\$20,861.80	\$15,000.00
Per Capita Assessment	\$42,538.00	\$42,834.60	\$44,800.00
USDA-NVCP Grant	\$0.00	\$6,686.72	\$0.00
Insurance Refund	\$0.00	\$2,331.00	\$0.00
Surcharge--Waste Haulers	\$445,000.00	\$447,438.52	\$444,447.00
TOTAL NEK REVENUES	\$794,823.00	\$834,579.22	\$809,527.00

Kingdom East School Superintendent Report



Dear Residents of Wheelock,

Nobody could have foreseen the resilience, ingenuity, creativity, perseverance and dedication needed from our families, children, educators and communities during this past year. The COVID-19 pandemic has turned parts of our world upside down. With each new day we have faced uncertainty and challenge, putting one foot in front of the other and helping our neighbors.

With the closure of in person schooling last spring our families and schools adapted as best as they could. We learned on-line platforms, where WIFI service was strongest and how much screen time is simply too much. When the 2020-21 school year began in September, some students opted to return to in person schools, while others chose our 100% virtual academy or to homeschool.

In our annual report you will see photos of children smiling and learning, with adaptations -- social distancing and facemasks. Despite this different year, we have seen children growing in their reading, writing, computing, science and the arts. We continue to provide opportunities. Our students, in addition to the normal core content areas, have participated in community projects, personalized learning, athletics, world languages, technology and afterschool programming.

Miller's Run School is part of the Kingdom East School District. Please take a moment to look through the Kingdom East Annual Report, available at the Town Clerk's office, the Miller's Run School, at www.kingdomeast.org, and on our Facebook page. Our District includes eight preK-8 school programs, covering eight towns (Burke, Concord, Lunenburg, Lyndon, Newark, Sheffield, Sutton, and Wheelock), a Virtual Academy, and choice for high school. The Annual Report highlights our many programs, data about our schools and the budget for the 2021-22 School Year.

This fall the budgeting process has been challenging with forces impacting our budget beyond our control. Required statewide insurance changes including higher premiums, and a greater number of high school students moving into our district created large increases. The Board worked to make reductions and present a budget that does not compromise the quality education we deliver.

It is a considerable honor to serve as the Superintendent of Schools for Kingdom East School District. Given the uncertainty our communities continue to care deeply about public education and our children. This support is essential in continuing the strength of our schools and community. I look forward to continuing to work with Miller's Run. Please do not hesitate to reach out to our office if you have any questions. Thank you for allowing me the opportunity to serve you!



Sincerely,

Jennifer Botzjorns
Superintendent of Schools

SELECTBOARD REPORT 2020

We are grateful to Jason di Giulio for his leadership on the Selectboard. His move to another town required him to resign in December 2020, just shy of completing his most recent three-year term. Jason also served one and a half prior terms then took a break before his most recent term. Thank you Jason!

This year your Selectboard continued to focus on improving our town's capacity so we are aware of and can access available opportunities and resources, be they information, trainings, and grant funding. We also seek to maintain a steady budget to keep taxes stable year to year, and engage in long term planning to avoid crises.

Wheelock's Future Forums The Selectboard invited Vermont Council on Rural Development to facilitate at two community meetings in January and February to help townspeople come together to identify priorities to improve our facilities and communications. Statewide resource people attended to provide information on help available. Wheelock Community Initiative was our invitations and logistics partner. 40 people attended, and enjoyed a free taco dinner provided by Wheelock's own Two Tamales. Copies of the Wheelock's Future report are available at Town Hall and on the town's website.

Roads In March we hired Dean Davis as Highway Maintenance Worker, the first time in several years we have had a full time, two person road crew working as a team to provide service. Much appreciation goes to Bobbie Jo Norcross for serving as Road Commissioner and being the point person for communication from our residents. See also the Roads Task Force report.

Public Wifi Wheelock was the first town in Vermont to take up the state's post-pandemic offer to set up a free wifi hotspot in towns with limited access and it was installed on April 11. Anyone can use this secure connection from the Town Hall parking lot.

Facilities and Communications Task Forces formed in June to lead the efforts begun at the forums. The Selectboard is grateful for the work of these two volunteer groups. See the reports in this document.

COVID-19. The pandemic highlighted inequities in broadband availability that affected school, work, and community, and transformed the Selectboard's ways of working. The Town purchased masks and procured more from Vermont Emergency Management that we provided to citizens. In April following Gov. Scott's directive, we made the very tough decision to hold all meetings virtually. The Town now has its own Zoom account and the public is able to attend meetings via video or by phone. The information on how to participate is posted in every meeting agenda.

Town Website We launched the Town's first website in September at <https://townofwheelockvt.org/>. You will find meeting agendas and minutes, policies and ordinances and other useful information.

Wheelock Town Plan Developed by the Planning Commission and adopted in December 2019, Wheelock's plan received regional approval by Northeastern Vermont Development Association (NVDA) in April. NVDA regularly confirms the planning efforts of communities, which entitles

them to benefits such as eligibility for Municipal Planning Grants and Village Center Designation. A central part of the confirmation is to “approve” the plan by determining if it meets the requirements of 24 V.S.A. §4382 and is consistent with the goals of 24 V.S.A. §4302. The plan and a summary of its elements and who is responsible to implement them is on the website.

Hazard Mitigation Plan This is an effort to reduce the negative impacts and costs from damages associated with climate change and natural hazards, such as snow storms, high winds and flood. Working with NVDA, consultants and neighboring towns of Sheffield, Burke and Sutton, Wheelock completed a draft plan for Selectboard adoption in January 2021. The prior plan dates from 2005. An up-to-date plan makes it possible for Wheelock to receive more state funding in the event of a federally declared disaster. Thanks to Marc Brown, Emergency Operations Manager and Shane Lanpher, Fire Chief, for their input. The plan is available on the website.

Survey As part of writing the Hazard Mitigation Plan, a survey was developed to gain residents’ help identifying potential environmental hazards and how to reduce the risks. Wheelock landowners completed more than 70 of the 85+ surveys submitted! Results are included at the end of the Hazard Mitigation Plan. Survey results indicate that the hazards of biggest concern are infectious disease, snow storm/ice storm, invasive species, extreme cold, and wind in that order. It can be assumed that due to the Covid-19 pandemic impacting the nation, infectious disease ranked first among the list of concerns. It is surprising that flood was near the bottom of the list because it is one of the hazards the Hazard Mitigation committee is most concerned about, resulting from their research into past and recent hazardous events.

Department of Justice Settlement Agreement In 2019, the Town was notified by the U. S. Department of Justice (DOJ) that it is in violation of Title II of the Americans with Disabilities Act because Town Hall is not accessible to people with mobility impairments. The Town took remedial action and complied with as many of the short and mid-term recommendations as possible. These included appointing a disability officer, and making improvements to signage, stairways, railings, and light fixtures, among others. After seeking legal advice, in May the Selectboard signed a Settlement Agreement, essentially an informal plan to resolve the issues in good faith. The Agreement includes these benchmarks:

12/31/2021	Selectboard create Town Hall Accessibility Proposal & share with DOJ
3/31/2022	(or Twn Mtng Day), vote on approval of Town Hall Accessibility Proposal
8/31/2022	Create construction bid documents
12/5/2022	Propose bond vote for project funding
7/31/2023	Begin construction

Progress reports are required, and we submitted them in August and November and will continue keeping DOJ up to date. If DOJ is not satisfied with the Town’s efforts to meet the terms of the Agreement, it has warned us it may initiate civil action against the Town.

Grants can help our Town undertake special projects and keep tax burden low. The Selectboard has adopted procedures clarifying authority to submit grant proposals and manage expenditures.

Status	Sub- mitted	Funder	Project	Requested / Awarded	Match req'd.	Note
Program canceled	Apr 2020	VTrans	Rebuild bridge on S Wheelock Rd/Blakeley & Sherburne Rds.	R \$265,362	20% - town equip't, employee time	Resubmit April 2021
Pending	Aug 2020	MRGP - VTrans/ANR	Stone screener for cleaning out ditches			Had to choose from a pick-list of equipment
Awarded	Aug 2020	VT Community Foundation	Town Hall Accessibility: Outreach & Technical Assistance	A \$2,200		match for MPG
Awarded	Aug 2020	Smart Growth	Town Hall Accessibility: Outreach & Technical Assistance	A \$1,000		Fall outreach & match for MPG
Awarded	Sep 2020	per Act 137, Corona Virus Relief	Town Clerk grant: Digitization of Town Records	A \$17,046		Town Clerk project
Awarded	Oct 2020	Municipal Planning Grant	Town Hall Accessibility: Outreach & Technical Assistance	A \$20,633	20% of total project	Grant work period 18 mo. starting 12/2020
Pending	Dec 2020	MRGP "Grants in Aid"	Not really a grant - an award because we apply. For hydrologically connected roads	R \$6,300	\$1,575	Work must be approved by NVDA
Pending	Dec 2020	MRGP Better Roads	2 priority hydrologically connected segments, Vertical Mile Rd.	R \$20,000	\$2,899	Award notification July 2021

Cemeteries At Town Meeting 2019 the voters turned over responsibility for managing the town's cemeteries from elected Cemetery Commissioners to the Selectboard. In 2019 the Board contracted with Little Acres Construction as Sexton, who recently completed year two of a three-year contract to mow in the Village and Sulphur Springs Cemeteries, and to coordinate burials at Sulphur Springs, the only active cemetery. The Selectboard determined it is not legal for a Town to abdicate responsibility for its cemeteries and let them go back to woods. A special meeting in November was organized and ten people came out to visit six of nine town cemeteries, providing photos. Our older cemeteries date from the early 1800s, with beautiful gravestones in peaceful, remote settings. Thanks are due to the many volunteers who over the years have cared for these important historic grounds. Conditions vary – but the West Wheelock Cemetery is very badly neglected. We have been advised that before any funds are expended, the cemetery records should be audited to be sure that funds have been deposited into and disbursed from the proper accounts, according to 18 V.S.A. § 5383. You are invited to join a new 2021 Cemetery Task Force to plan, budget, raise funds, and coordinate volunteer workdays.

In closing, thank you for your support. The Selectboard is accountable to the townspeople, and your input is always welcome.

Ann Lawless, Interim Chair
Bobbie Jo Norcross
Ryan Hanrahan

ROAD SUPERVISOR REPORT

In 2020 we began a new procedure and we believe it will continue to save the town significantly for major projects. We take on the work ourselves rather than hiring it out, provided we have the necessary equipment. We purchased a trailer and we rented an excavator for a month, moving it as needed along with equipment using the trailer. We completed a grant funded project on Sutton Hill with this method and it was cost effective to use employee time and equipment with the grant paying for the equipment rental and other costs.

In 2021 we hope to rebuild the bridge at the foot of Stannard Mountain Rd. near Blakeley Rd. We submitted a grant request to VTrans in April for this project. But the program was cut due to the pandemic and we were not able to do the project. We plan to re-submit the application and hope it will be funded so we can do the project in summer 2021. We also hope to complete other ditching and culvert work on Sutton Hill, in West Wheelock and on Vertical Mile Road.

We do our best to balance our time between routine maintenance and special projects that will make our roads safer and easier to maintain going forward. Thank you for your support.

Malcolm Bisson

2020 Summary of the Wheelock Communications Task Force (WCTF)

The Wheelock Selectboard authorized the formation of the Communications Task Force in the spring. Paul Tomasi, David Stahler II, and Ann Lawless served on the WCTF. Although the task force only met twice, they were able to accomplish 2 rather significant tasks.

- (1) Evaluate three proposals and select the company Town Web as our vendor to create the first Town of Wheelock website. The website has been up and running since September 2020.
- (2) Formalize a communications protocol, which identifies the many ways the Town shares information with residents.

The primary focus of the WCTF is to inform residents of Wheelock of the urgency of the US Department of Justice agreement to bring the town into compliance with the American with Disabilities Act of 1990 (ADA).

LISTER REPORT from listers Jim Blackbird, Paula Sawyer and Carol Rossi

Wheelock has three listers, each elected for a three-year term. The main duties of a lister include determining the value of property in town, assisting the state tax department with an equalization study, assisting the state tax department with homestead declarations, assisting the Current Use program with assessment of enrolled properties, processing transfers of property in the Grand List and maintaining and updating the Grand List.

GRAND LIST 2020	624,630
NUMBER OF PARCELS	574

HOMESTEAD DECLARATIONS	195	FILE YOUR HS-122 BY APRIL 15
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Vermont tax regulations require residential property owners file Homestead Declaration Form HS-122 every year by April 15. This form is required for determination of eligibility for the residential tax rate and for any income sensitivity adjustment to the state Education Fund property tax assessment. In 2019, 173 Wheelock property owners received a reduction in their Education Fund property tax. The average reduction was \$1,138.

COMMON LEVEL OF APPRAISAL	for 2020	98.85%
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The CLA (Common Level of Appraisal) is a 3-year rolling average of actual property sales compared with appraised values in Wheelock. This means that for 2019, Wheelock properties were assessed at 99.49% of their fair market value. The 2020 CLA had not been determined at the time of this report. The CLA is used to adjust and equalize the state education tax rate for each Vermont town.

CURRENT USE	83 PARCELS
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Current Use is a state program available to property owners with 25 acres or more of land. Over 40% of Vermont land is now enrolled in this program. 11,721 acres of forest and 567 acres of agricultural land in Wheelock are enrolled. The \$226,544 these property owners saved in town taxes was paid to the town by the State of Vermont.

REAPPRAISAL	2008
STATISTICAL UPDATE	2014

The State of Vermont Department of Property Valuation and Review recommends all towns have a town wide reappraisal conducted every 10 years. The estimated cost of a reappraisal for a town the size of Wheelock is around \$70,000. The town receives a state payment annually to put towards this reappraisal. There is currently \$56,055 in our Reappraisal Reserve Account.

PARCEL MAPS	Updating Planned for 2021
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Available online – google Vermont Parcel Viewer, type in your street address & Wheelock

Wheelock Community Initiative 2020

Wheelock Community Initiative (WCI) formed in 2018 to build community, encourage neighbors to get to know and trust one another, and create economic and social opportunities for all residents including elders, families, working people, and non-residents to develop a vibrant town. We are grateful to the Town of Wheelock for being our fiscal agent and for maintaining our funds in a reserve account.

Wheelock's Future Forums WCI was the Town's outreach and logistics partner. We printed and mailed invitation postcards, hung up flyers, and used email and social media platforms. We organized refreshments, including a dinner for all donated by Wheelock's own Two Tamales. 40 people came to share ideas and develop plans. Participants formed Communications and Facilities Task Forces to turn the recommendations into action. VCRD produced a print report still available at Town Hall and on WCI's website.

Website WCI launched <https://wheelockcmt.org> in February – one of the Forum's recommendations.

Upended by Covid-19 We held the 2nd Annual Seed Swap the morning of March 14, but canceled the afternoon Emerald Ash Borer talk, the June Community Wide Yard Sale, and all other events planned.

Resources During the Pandemic Like volunteers everywhere, we pivoted to Covid response and worked closely with Northeast Kingdom Collaborative. Using our email list, website and Front Porch Forum we sent out timely information about unemployment, health care, masks, food boxes, wifi, and public service updates about the Town office and Transfer Station.

The Miller's Run Newsletter In May we added a new, free, two-page monthly print newsletter placed in waterproof boxes outside Town Hall, the Transfer Station and Wheelock Store. We now distribute 90 copies of each edition. Special thanks to Eileen Boland, editor and communication point person. WCI is all volunteer and we welcome new participants! Your role could be as simple as one small task for one event. For more information and to find out how you can get involved, please write to wheelockcty@gmail.com or contact any member of the WCI Steering Committee.

Hélène Millas	Audrey and Paul Tomasi
Carolyn Nolan	Steve Amos
Linda Rhodes	Eileen Boland
Ann Lawless	Enid and Bill Ellis
Linda Rhodes	Emily Purdy

	Date	Income	Expense	Balance
Starting Balance	1/1/2020			1,147.56
Promotion expenses, Wheelock's Future Forums	1/30/2020		627.58	519.98
Refund unused stamps	1/30/2020	35.00		554.98
SquareSpace website & domain annual fee	2/26/2020		135.23	419.75
Refreshments, Wheelock's Future	2/26/2020		77.08	342.67
Seed Swap raffle proceeds	3/19/2020	37.00		379.67
Juddy's, portapotty for Seed Swap & Town Meeting	4/22/2020		145.00	234.67
Anonymous gift for newsletter boxes	5/28/2020	100.00		334.67
Newsletter boxes	6/30/2020		83.03	251.64

ROAD TASK FORCE REPORT

A group of citizens met four times in 2020 with Highway Supervisor Malcolm Bisson and Selectboard member Ann Lawless to develop/update inventories of roads, bridges, culverts, ditches, signage and equipment. Work continues on assessing the condition of all infrastructure and developing prioritized plans for replacement/repair. The following is a brief summary of some of the work done to date. Thanks to Steve Amos, Donna Camber, Jack Smith, John Scheibenpflug and Carol Rossi.

ROADS *source: VTRANS*

TOWN ROADS

CLASS II	6.150 miles
CLASS III	22.020 miles
CLASS IV	18.490 miles

STATE HIGHWAYS

VT – 122	1.576 miles
VT – 16	1.261 miles

INTERSTATE

I – 91	1.260 miles
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BRIDGES *source: <https://vtculverts.org/>*

Our town inventory lists a total of eleven bridges. Three are prioritized for repair.

BRIDGE #11 - STANNARD MOUNTAIN/BLAKELY/SHERBURNE INTERSECTION

The town secured a 2019 grant and completed design work and submitted a grant application in 2020 for construction, but the state did not fund the grant program due to the pandemic. The plan is to resubmit the proposal in 2021.

- built in 1927, constructed of laid up stone, cemented in place in various places
- stones are falling out of place on both the inlet and outlet ends
- concrete base for metal arch undermined as much as 18" on south side
- guardrails detached from bridge deck and rendered useless



BRIDGE # 1 - TWIN BRIDGE ON PEAK ROAD

Listed as a priority in the new Hazard Mitigation Plan

- built in 1927, concrete structure
- not designed to carry current traffic, heavy loads, size of vehicles
- scouring under both abutments with depths of 6-18 inches of missing concrete
- wing walls are cracked

BRIDGE # 14 – MINISTER HILL, SOUTH WHEELOCK ROAD INTERSECTION

Listed as a priority (less important/less traveled than the other 2) in the new Hazard Mitigation Plan

- built in 1928, concrete structure
- significant deterioration and structural weaknesses
- wing walls and inlet are split in four places
- significant scouring
- north wing wall is undermined by between 18" and 30"

CULVERTS source: <https://vtculverts.org/>

350 culverts are listed on the inventory

179 are listed as in good or excellent condition

46 are listed as in poor

8 were listed in critical condition but this inventory is out of date

HYDROLOGICALLY CONNECTED ROAD SEGMENTS/ROAD EROSION INVENTORY

Recent legislation required towns to inventory and assess the condition of all segments of town roads that are hydrologically connected (drain into brooks or bodies of water). This is the Municipal Roads General Permit program (MRGP), that awards funds to towns each year and also offers a grant program for towns to get additional work done. The state has set deadlines for corrections of all issues with these road segments. Highway Supervisor Malcolm Bisson has overseen the completion of three grant funded projects fixing high priority problems on three segments and he updates the inventory as work is completed and fills out incomplete data.

source:

<https://anrweb.vt.gov/DEC/IWIS/MRGPRptViewer.aspx?ViewParms=True&Report=Portal>

Hydrologically Connected Segments	178
Fully meets standards	54
Partially meets standards:	54
Does not meet standards:	67

FACILITIES TASKFORCE REPORT

"Doing nothing is no longer an option." Jason DiGiulio, Selectboard Chair (former) Town Meeting 2020

Wheelock's 2020 Town Meeting opened with the urgent need to address the Wheelock Town Hall's longstanding handicap access issues. In 2019 the U.S. Department of Justice inspected the building, issued a report, and required our town to correct a list of violations. Wheelock residents also discussed this issue earlier during the "Wheelock's Future" project meetings in January/February. The project report outlined a facilities action plan (<https://bit.ly/35aP2QD>). With direction from the report, and the support of the Selectboard, an all-volunteer Facilities Taskforce met 16 times in-person and via Internet from March through November. The Taskforce has included (and new members are welcome!):

Ryan Hanrahan, Chair
Steve Amos
Eileen Boland

Kim Crady-Smith
Jason DiGiulio
Bill and Enid Ellis

John Fairchild
Shane Lanpher

Ann Lawless
Hélène Millas

Taskforce members have considered the status and needs **of all the town's facilities**: Town Hall and gazebo/bandstand, town garage, fire and transfer stations, Hearse House, and the Sutton Road property. The Taskforce meeting agendas and minutes are available on the Wheelock town website (<https://townofwheelockvt.org/>). Their work included:

- Reviewing past plans to deal with facilities needs and identifying key needs.
- Developing a needs assessment of current conditions and the infrastructure improvements necessary to support town functions with recommendations for identifying future maintenance needs and funding.
- Planning based on hard infrastructure needs today and for the foreseeable future with a project budget to include possible state, federal or philanthropic grants, as well as Wheelock long-term investments.
- Seeking public comment for the needs assessment by planning/presenting an information session (Oct. 24)

This work has been greatly aided by two successful grant proposals written by Ann Lawless: a "Small Grant for Smart Growth" grant from the Vermont Natural Resources Council; and a municipal planning grant (MPG) from the Vermont Agency of Commerce and Community Development for the next phases of the Town Hall project in 2021/2022. A new MPG project committee will be appointed to implement the grant support for the technical, architectural, and budget proposals that Wheelock voters will consider at future information meetings with a bond vote at the 2022 Town Meeting.

Submitted for the Facilities Taskforce by Eileen Boland



KENISTON AND DANE EDUCATIONAL FUND

The Keniston and Dane Educational Fund was established by Marion K. Dane and Harry A. Keniston to benefit qualified college students as well as qualified endeavors at Miller's Run School.

Annual Report Year 2020

	Basis	Market Value
Invested assets as of January 1, 2020	\$1,139,036.59	\$1,343,144.22
Invested assets as of December 31, 2020	1,148,937.17	1,352,714.98
Distributions to beneficiaries in 2020		\$62,605.55

The following **college students** received distributions from the Fund during 2020.

From Sheffield: Samuel L. Blodgett, Brandon W. Brunell, Abigail. J. Ham, Amelia J. Hill, Jamie L. Powers, Chelsea A. M. Sanville, Emma E. Tucker, Bryana M. Williams and Angelina M. Zola. **From Wheelock:** Leonid A. Baryshev, Jamie E. DeKett, Madison R. Duranleau, Kameron E. Gallant, Kate M. Gallant, Rossen B. Goodwin, Kathleen J. Hunter, Robyn M. Jarvie, Alyssa K. Leonard, Mason E. Leonard, Felicity F. Norko and Rachael L. Savoie.

The eighth grade at **Miller's Run School** received matching funds during 2020.



Miller's Run School

Patrick Ham, Principal



The Miller's Run School staff, students, and community have shown flexibility, creativity, and determination in 2020.

FLEXIBILITY In January 2020, the Miller's Run staff came together to create and agree on a guiding statement for everything we do here--"At Miller's Run School, we guide each student, every day, to acquire the skills and experiences they need to be successful and pursue their dreams." A key philosophy underlying this personalization is known as Universal Design for Learning. This philosophy applies to behavior, to social-emotional health and well-being, as well as to academics, and asks us to consider what roadblocks may be in a student's path to success and leads us to question how we can remove those roadblocks. With this philosophy in mind, our staff flexibly plan and implement lessons, learning activities, and assessments in such a way that students can engage, take in, and reflect on their learning in ways that work best for them.

Returning to in-person learning in September, everyone had to be flexible with things we used to take for granted, such as the use of the cafeteria and gym. Now, we have lunch and specials in the classrooms, we enter and exit through the exterior doors instead of the front, main entrance, and students are dropped off and picked up by families driving around the outer loop of the building. Thank you for your support of these health-driven changes!



CREATIVITY Returning to in-person learning with COVID protocols in place has driven us to be creative in how we teach and learn. Staff have been creative in arranging the classrooms, organizing student learning, and teaching students how to interact safely. Students continue to demonstrate their learning through:

- Colorful, engaging, narratives
- Creative problem solving and modeling in math

- Realistic reproductions in history
- Beautiful, eye-catching designs in art
- Catchy new and classic expressions of musical skills
- Challenging, skill-building personal fitness in PE

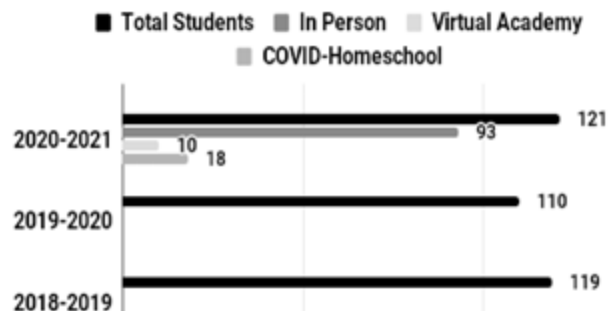
Creativity is thriving at Miller's Run!

DETERMINATION The Miller's Run school and community are determined. With commitment to in-person learning, the staff have accepted the challenges presented by COVID. The new daily learning and health expectations have become routine allowing students to maximize their learning opportunities while keeping everyone healthy. Our community--staff, students, and families--have stayed firm in their commitment to good health including daily, constant mask wearing and staying home when showing signs of sickness. All of this has been hard work and requires steadfast determination



Grades: PreK-8
Classroom Teachers : 6.5
Special Educators: 3
Support Staff: 7.1
Students PreK-8: 93

Enrollment Trends (As of 10/1/2020)



DEAN SHATNEY, SHERIFF
CALEDONIA COUNTY
970 Memorial Drive
ST. JOHNSBURY, VT 05819
802-748-6666 FAX 802-748-1684
E-MAIL: dean.shatney@vermont.gov
ANNUAL REPORT

For 2020

Good bye 2020 is all I have to say about that year. We completed another audit for our office in 2020 and it resulted in no findings or problems of any kind. The state of the Caledonia County Sheriff's Department is very good. We have kept our rates for service the same for the past few years and have a slight increase with construction and traffic. This increase is do to the fuel prices. We continue to add vehicles to our fleet, replacing cars that have served us well. We have ten marked cars, a 2014 van for prisoner transports, one unmarked car being used for civil process service. The radar cart is working well and in many towns. That purchase was with the use of Governors Highway Safety Grant funds. We have a large enclosed trailer that we use as an office at the fair and other security details. This trailer may be utilized as a command post at a mass casualty incident as well. We have an ATV and two golf carts. With project (ROAD), Responsible Operators Against Distractions, we want to continue to educate operators about phone use and texting while driving. We continue to do town patrols and we feel that the towns that we patrol are a safer place to live & drive in because of our presence. The patrols are community based. Which means each town is different, so the patrols may be different. We are taking a proactive response instead of a reactive response. This effort has helped with both fighting crime and communications with the towns. The Sheriff's Department has 14 Law Enforcement Officers to start the new year, with hopes to send a couple new hires to the academy in the spring. Our goal is to have 20 to 25 deputies to cover all details. We have become more active with local schools to ensure the safety of students and staff. We have been involved with drills and evacuation plans and will continue to assist as needed. We continue to look at 24 hour dispatching for the county, but are unable to do that right now. Our new location is wonderful and working as it should. We've had a lot of visitors and people stopping by with question. We are more visible and easier to reach. Plus the savings on the tax payers went from \$62,000, down to \$30,000. In 12 years, that expense will go away and the county will own the building.

If anyone has questions or concerns, please call me or stop by the office. My door is always open. I look forward to serving this county as the Sheriff. We have continued with our great relationship with Northeast Vermont Regional Hospital and are helping them make certain that their patients and staff feel safe while in the hospital. We will again do snowmobile patrols throughout the county. Doing our best to keep the trails as safe as possible, and we will again answer snowmobile related complaints.

Please check out our facebook page. Thank You.

Sincerely,
Sheriff Dean Shatney

SUMMARY OF AGENCIES REQUESTING APPROPRIATIONS

Official letters and requests are available at the Town Clerk's Office for anyone interested in reading the full text.

COMMUNITY RESTORATIVE JUSTICE CENTER (CRJC)

"The Community Restorative Justice Center holds restorative justice panel meetings for cases referred directly from law enforcement as well as cases referred from the Department of Corrections. Cases that go through CRJC have a 32% reduction in recidivism. According to a 2017 study. In the past 12 months, the CRJC heard 1 restorative justice case involving Wheelock residents, 2 Legal Clinic cases, and supported Restorative Practices at Miller's Run School. "

CALEDONIA HOME HEALTH AND HOSPICE

"Caledonia Home Health Care provides special care for people who are terminally ill. This involves a team-oriented approach that addresses the medical, physical, social, emotional, and spiritual needs of the patient. Hospice also provides support to the patient's family or caregiver."

DARLING INN SENIOR MEAL SITE

Mission: Provide meals to senior citizens and homebound individuals at little or no cost to the individual

Programs: Meals are prepared for seniors to eat at the meal site and meals are also delivered to their homes if they cannot come to the meal site. These expenses are basic program expenses kept at the absolute minimum.

HOPE

"H.O.P.E. is a private, non-profit agency, whose mission is to provide basic services to people in our community in a respectful and compassionate manner. We do this by helping families and individuals with life's basic needs. ...

"In 2019, H.O.P.E. served approximately 64 residents (youth and adults) from Wheelock: 30 families and individuals served at our emergency food shelf, 9 children received a clothing voucher, 3 adults received a clothing voucher 1 emergency housewares package. "

NEK COUNCIL ON AGING

"The NEK Council on Aging serves as a central guide for older Vermonters to gain services and assistance in their communities. We remain a critical resource for the COVID-19 emergency response. In FY2020, the Council aided over 4,486 residents of the Northeast Kingdom and with our home-delivered meals program, delivered 207,546 meals – an annual increase of 79,462 meals. We also offer a Helpline, Medicare counseling and Bootcamp, exercise and mobility programs, specially trained staff who help people develop long-range planning as they age, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place as well as support to apply for food, fuel and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals..."

NORTHEAST KINGDOM HUMAN SERVICES, INC. (NKHS)

"Northeast Kingdom Human Services, Inc., a not for profit 501©(3), supports community members who cannot otherwise afford care to improve their lives through confidential program services for Emergency Services, mental health, addiction, and/or developmental/intellectual disabilities. This agency met the challenge this past year for accessible supports during the COVID-19 pandemic. ...Not only did NKHS continue providing services and supports to current clients, but the agency also developed additional services for those who experienced the effects of the prolonged and unintended consequences of social isolation, loss of work, or decline in health. Summary of data for July 2019 through July 2020 included: 3,663 individuals of all ages in our service area that utilized support services in the past year; 24 individuals from the town of Wheelock who accessed supportive care; 4 of the 512 dedicated professional employees are from Wheelock; there was an increase of 18% in unanticipated expenses not reimbursed by the state or other grants for technology, cleaning supplies and personal protective equipment needed to provide services during the COVID-19 pandemic..."

NORTHEAST KINGDOM YOUTH SERVICES

Northeast Kingdom Youth Services delivers Youth, Family and Restorative Justice programs in the Northeast Kingdom in Vermont. These distinct programs work together to form a support net for our most vulnerable youth and families, ensuring they have access to services that meet their unique needs. NEKYS Youth Programs Include: Our 24 hour On-Call System, Transitional Living Program (TLP), Youth Development Program (YDP), Youth in Transition (YIT), and Living Room Community Center. NEKYS Restorative Justice Programs Include: Family and Criminal Court Diversion, Youth Substance Abuse Safety Program, Drivers' License Suspension Program, Balanced & Restorative Justice, Pre-Trial Monitor Program

NEKYS Family Programs Include: 24/7 On-Call System to support families through periods of crisis and conflict, Family Connections Program, Advocacy and support in the school system.

NORTHEAST KINGDOM LEARNING SERVICES

"Northeast Kingdom Learning Services, Inc. has evolved to provide FREE services in five Community Learning Centers and with various off-site and in-home educational programs. The residents...that have accessed NEKLS services have worked towards earning a high school diploma or GED, gained job skills, prepared for college courses, received family and child support services such as Early Intervention, and much more. "

RURAL COMMUNITY TRANSPORTATION (RCT)

"Rural Community Transportation, Inc. is a nonprofit 501(c)(3) corporation which provides public transportation services throughout Caledonia, Orleans, Essex and Lamoille Counties. In Fiscal Year 2020, RTC provided 1,318 trips to 9 residents of Wheelock, traveling 23, 195 miles at a total cost of \$15,499. RCT operates with federal and state funding; however, our funding sources typically require 20%-50% local match dollars...."

UMBRELLA

"Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that cultivate a Northeast Kingdom where all people thrive free from abuse and oppression. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include: Social Change – a variety of initiatives in schools and in the community that aim towards preventing gender-based violence, substance misuse and tobacco use...; Advocacy Program – serves survivors and children of survivors who have experienced domestic and sexual violence, stalking, teen dating violence, human trafficking as well as violence related to gender or sexual orientation...; Family-Based Services – focuses on connecting families to child-care and strengthening family relationships; Economic Empowerment – supports women with significant barriers to employment to work on their challenges..."

VERMONT CENTER FOR INDEPENDENT LIVING (VCIL)

"The Vermont Center for Independent Living is a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities.... Direct services are available to residents of Wheelock in a number of ways. Peer counselors work with residents in their homes; small grants for adaptive equipment; Meals on Wheels for people under the age of 60; Home Access modifications; individual and systems advocacy and programs for youth. ...This year VCIL spent over \$700.00 on modifications through our Home Access Program in Wheelock."

COBLEIGH PUBLIC LIBRARY

The Cobleigh Public Library is owned by the Town of Lyndon and operated by Officials of the Town of Lyndon.

"Mission Statement: The Cobleigh Public Library is an inviting community center, which provides programs, services, books and materials, public space, and information to all residents in the Lyndon area. The library connects people of all ages with opportunities to explore personal growth and develop a life-long love of reading."

KINGDOM ANIMAL SHELTER "Kingdom Animal Shelter is a limited access, all volunteer non-profit certified 501(c)(3), animal rescue organization. Our mission is to facilitate the placement of rescued, abandoned, abused or neglected animals in safe, life-long homes..."

SUMMARY OF ANNUAL TOWN MEETING
MARCH 3, 2020

ARTICLE 1: Peter Miller was elected moderator.

Announcements

Jason DiGiulio stated that the Selectboard had been contacted by the Department of Justice regarding the town hall being out of compliance with Americans with Disabilities Act regulations. Dr. DiGiulio stated that the Board is currently negotiating with the Department of Justice on plans to address the violations. Some of the violations have already been corrected. The Selectboard wanted to make it very clear that the idea that the town hall was 'grandfathered' and did not have to comply with ADA regulations was false. The Selectboard must reach an agreement or the town will face legal action.

ARTICLE 4. To elect all Town Officers required by law.

CLERK: Vanessa Sequin was elected town clerk for a three-year term.

TREASURER: Vanessa Seguin was elected town treasurer for a three-year term .

SELECTBOARD: Bobbi Jo Norcross was elected to the position of selectboard member for a three-year term,.

Dennis Sawyer was thanked for his years of service to the town. As his final act as a member of the Board, he turned in the agreements signed by the landowners impacted by the proposed detour on the South Wheelock Road. The detour will be part of the Stannard Mountain Road Bridge Replacement Project.

LISTER: Jim Blackbird was elected to lister for a three-year term.

AUDITOR: Barbara Miller was elected auditor for a three-year term.

DELINQUENT TAX COLLECTOR:
Emily Purdy was elected delinquent tax collector for a one-year term.

FIRST CONSTABLE: Charles Lacaille was elected first constable for a one-year term.

SECOND CONSTABLE: Atti Seguin was elected second constable for a one-year term.

GRAND JURY: Martin Holladay was elected grand juror.

TOWN AGENT to CONVEY REAL ESTATE:
The town clerk was elected as agent to convey real estate for a one-year term.

TOWN AGENT TO PROSECUTE:
The Selectboard was elected as the town agent to prosecute.

ARTICLE 2: The voters approved expenditures in the amount of \$135,757 for the General Fund. There was no discussion.

ARTICLE 3: The voters approved expenditures in the amount of \$340,808 for the maintenance of its highways, including summer roads, winter roads and State Aid Resurfacing.

The road crew was thanked for their service to the town.

The board addressed questions about the Stannard Mountain Road bridge project, the funds spent on repairs to equipment and staffing issues. Suggestions made by audience members included looking into the purchase of a trailer for the chloride tank, including more detail in the report about equipment repairs and including long term detail in the report about reserve account balances.

ARTICLE 5: Voters approved the sum of \$7,000 to be added to the Reserve Fund for bridge repair, replacement and/or major road repair.

ARTICLE 6: Voters approved the sum of \$37,000 to be added to the Road Equipment Replacement Fund to be used for the purchase of new equipment.

ARTICLE 7: Voters approved the sum of \$30,000 to be added to the Town Hall Project Reserve Fund to be used for major repair and rehabilitation work on the Wheelock Town Hall and reduction of debt for those expenses.

ARTICLE 8: Voters approved the sum of \$35,000 be added to the Town Garage Fund to be used for addressing the needs for a Town Garage.

ARTICLE 9: Voters of the approved the sum of \$34,868.73 for the operating expenses of Lyndon Rescue, Inc.

ARTICLE 10: Voters approved the sum of \$30,500 for the operating expenses and equipment replacement fund of the Sheffield/Wheelock Fire Department.

The volunteers of the Sheffield/Wheelock Fire Department received a round of applause for their service. Chief Shane Lanpher spoke about fire department equipment and grant initiatives. Shane encouraged all citizens to consider joining the department.

ARTICLE 11: Voters of the Town of Wheelock vote that taxpayers pay real estate taxes to the Treasurer on or before the first Friday of November annually with U S Postal Service postmarks accepted and with delinquent taxes having interest charges of one percent (1%) per month and with a (7%) penalty charged against them form the due date.

ARTICLE 12: Voters approved \$29,645 for the Town's share of Transfer Station expenses?.

ARTICLE 13: Voters approved \$4,607 to support the following organizations:

1) Community Restorative Justice Center	\$250
2) Caledonia Home Health and Hospice	\$300
3) Darling Inn Senior Meal Site	\$300
4) HOPE	\$500
5) NEK Council on Aging	\$300
6) Northeast Kingdom Human Services, Inc	\$1622
7) Northeast Kingdom Youth Services	\$250
8) Northeast Kingdom Learning Services	\$100
9) Rural Community Transportation	\$300
10) Umbrella	\$600
11) Vermont Center for Independent Living	\$85

ARTICLE 14: Voters approved \$250 to the Kingdom Animal Shelter, an all volunteer run animal rescue.

ARTICLE 15 : Voters approved \$650 for the Cobleigh Public Library for public library service.

ARTILE 16: Voters approved \$250 for NorthWoods Stewardship Center for the purposes of providing: summer camps, school science and outdoor programs; summer Conservation Service Corps training and jobs for local youth; low-cost forestry workshops for landowners; and maintenance of local hiking and water trails throughout the Northeast Kingdom.

ARTICLE 17: Voters authorized the Selectboard to purchase the property of the Francis Deos Estate, 1.12 acres on Route 122, for an amount not to exceed \$8,000?

Discussion ensued and citizens debated the issue. Possible benefits to owning the property included the use of it for a green space, showcasing the beautiful falls; ownership of land that would be needed if the twin bridges were ever expanded; ownership of the land the fire department's dry hydrant is on; the town plan goal to encourage the development of renewable energy sources and look into the possibility of a micro-hydro project at that site; acquisition of the water privileges that go with the property and concern that it could be purchased by a party that develops it into a property that created a negative impact on the village. The reasons given for not purchasing the property included the cost, the responsibility for management that would be incurred (the town is struggling to take care of the property it already owns), and the fact that there are other organizations that could purchase it and develop it into a green site. Gaylon Smith spoke to the value of ensuring that the fire department had access to the dry hydrant on the property. "This could save a life."

ARTICLE 18: Voters passed Article 18, allowing the Town of Wheelock enter into a communications union district (CUD) to be known as NEK Community Broadband, under the provisions of 30 V.S.A. Ch82.

ARTICLE 19: To transact any other business that properly comes before the meeting.

The Kingdom East Supervisory Union will be holding meetings in each of the towns in the school district to inform the citizens of the plans to address facilities needs. A handout was made available giving the dates and times of all the meetings.

ARTICLE 20: The Northeast Kingdom Waste Management District request to appropriate and expend a budget of \$794,823.00 was passed by an Australian ballot vote.

ARTICLE 21: The meeting adjourned at 11:45am.

APPOINTED OFFICIALS

Assistant Clerk	Carol Rossi	Appointed by Town Clerk
Assistant Treasurer	Carol Rossi	Appointed by Town Treasurer
Administrative Assistant	Austin Sullivan	Appointed by Selectboard
Animal Care Officer	Cindy Cady	Appointed by Selectboard
Emergency Management	Marc Brown	Appointed by the Selectboard
Fence Viewer	Selectboard	Appointed by the Selectboard
Fire Warden	Charles Rice	Appointed by the Selectboard
Health Officer	Peter Miller	Appointed by the Selectboard
Inspector of Coal & Lumber	Selectboard	Appointed by the Selectboard
Lyndon Rescue Rep.	Shane Lanphere	Appointed by the Selectboard
NVDA Reps	Steve Amos	Appointed by the Selectboard
	Paul Tomasi	
NEKWMD	Preston Smith	Appointed by the Selectboard
Tree Warden	Selectboard	Appointed by the Selectboard
Town Service Officer	vacant	Appointed by the Selectboard
911 Coordinator	Robert Smith	Appointed by the Selectboard
Planning Commission	Steve Amos	Appointed by the Selectboard
	Kathy Schmidt	
	Paul Tomasi	

JUSTICES OF THE PEACE

Steve Amos	Peter Miller
Eileen Boland	Carol Rossi
Kim Crady-Smith	

2020 VITAL STATISTICS

Births – We welcomed four new children into our community.

Deaths – We laid to rest four community members.

Marriages – We share in the joy of three couples whom we issued marriage licenses for.

DOG LICENSE INFORMATION

To register your dog by mail: Send an updated rabies certificate AND the associated fee(s) to Town of Wheelock, PO Box 1328, Lyndonville, VT 05851. Once the registration is processed the Town Clerk's Office will return your tag and registration certificate by mail. You may also register your dog at the Town Clerk's Office during normal office hours, ***however mail is encouraged during the COVID-19 pandemic.***

Fee Schedule: Neutered/Spayed - \$9.00; Not Neutered/Spayed - \$13.00

After April 1, 2021 a \$2.00 late fee will be applied.

Sheffield & Wheelock Recycling and Waste Disposal Guide

Rte. 122 Wheelock. Wednesdays, 8:00am – 5:00pm & Saturdays, 8:00am - 5:00pm

↓ SORT ITEMS ↓	
<u>MIXED PAPER</u> Newspapers, catalogs, telephone books, glossy inserts, paperback books, colored & white paper, wrapping paper and junk mail. Any color or type of paper except: <i>NO brown Kraft bags, boxboard, coffee cups, ice cream cartons, or metallic wrapping paper.</i>	<u>CORRUGATED CARDBOARD, BOXBOARD, & BROWN KRAFT BAGS</u> All Cardboard and Boxboard food packaging. Remove excess tape. Staples are OK. <i>NO wax-coated cardboard, cardboard soiled with food waste, coffee cups, ice cream cartons, or Styrofoam.</i> *BOXES MUST BE FLATTENED*
<u>TIN CANS</u> Labels are OK. Flattening not required. Separate from aluminum cans. Tin is magnetic. *MUST BE RINSED*	<u>ALUMINUM CANS, FOIL AND FOOD TRAYS</u> Labels OK. Flattening not required. <i>Snack bags and candy wrappers are trash.</i> *MUST BE RINSED*
<u>GLASS BOTTLES & JARS</u> *Rinse, Remove Lids (recycle with tin)* <i>NO porcelain, Pyrex, windows, crystal, light bulbs, lids, metal or wood.</i>	<u>PLASTIC BAGS</u> Any plastic bag or packaging labelled #2, #4, or #5. Any color accepted. Includes bubble wrap.
<u>PLASTIC CONTAINERS #1 – #4 & #5 Food Containers</u> <u>Max size 2 Gallons / NO BLACK PLASTIC / *MUST BE RINSED*</u> Includes food containers, cleaner containers. #5 accepted <i>if it's a food container.</i> <i>DISPOSE OF THESE PLASTIC ITEMS IN THE TRASH: Any black plastic, Screw-top caps, automotive fluid bottles, pesticide bottles, vinyl siding, toys, CD cases, VHS tapes, Styrofoam, syringes, or medical devices.</i>	
NO... <u>DIRTY OR UNRINSED ITEMS</u> <u>Black Plastic containers</u> <u>Plastic Containers larger than 2 Gallons</u>	

ADDITIONAL ACCEPTED MATERIALS:

FOOD SCRAPS: All food scraps, including meat, bones, dairy. Remove PLU stickers. No plastics, metals, paper.

HOUSEHOLD TRASH and BULKY ITEMS: Trash accepted at transfer station, bags purchased at Town Clerk's are required for disposal. Bags cost \$1.00 or \$2.00 depending on size, larger items subject to other fees. Residents can also contract with private haulers for curbside collection, find our Licensed Hauler List at <http://www.nekwmd.org/pdf/haulerlist.pdf>

SPECIAL WASTES: Scrap metal, all household batteries (primary & rechargeable), fluorescent bulbs.

CLOTHING AND TEXTILES : Drop and Swaps are held annually, call for more information.

HOUSEHOLD HAZARDOUS WASTE – May through the end of September **BY APPOINTMENT ONLY** in Lyndonville, & special Saturday events (no appt necessary) throughout the District. June – September. Call for details.

IF YOU HAVE ANY QUESTIONS – CONTACT THE NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT AT (802) 626-3532 or (800) 734-4602. www.nekwmd.org, e-mail outreach@nekwmd.org

Updated 1/2021



List of Common Items **NOT ACCEPTED** for Recycling
Please dispose of the following items in the trash unless otherwise stated.
IF YOU HAVE ANY QUESTIONS ABOUT SAFELY AND PROPERLY DISPOSING OF A
MATERIAL– CONTACT THE NORTHEAST KINGDOM
WASTE MANAGEMENT DISTRICT
(802) 626-3532 or (800) 734-4602. www.nekwmd.org, e-mail outreach@nekwmd.org

Unacceptable Plastics Include:

Any **black** plastic containers
Screw-top Caps
Motor oil, gas containers
Pesticide containers
Styrofoam of any kind
Planting pots and trays
Plastic furniture
Plastic Toys
Coffee Makers
Coat hangers
Vinyl Siding
Maple Tubing
CDs, DVDs, VHS, and cases
Water line pipes and plastic tubing of any size
Hard, rigid plastic (if it shatters, it's not accepted)

Unacceptable Plastic Bags and Films

Any films with food residue

Unacceptable Aluminum

Chip Bags, Snack Wrappers, Pop tart Wrappers
Aluminum Flashing (recycle with scrap metal)
Coffee Bags

Unacceptable Tin

Recycle these with Scrap Metal

Frying Pans
Large Pieces of Metal
Nails, Screws, Fasteners
Any tin that is a non-food container

Unacceptable Cardboard

Pringles containers
Milk and Juice Cartons of any kind
Ice cream and waxy or plastic frozen food boxes
Cardboard with metallic interior
Single-use coffee cups
Soiled Cardboard
Waxy Cardboard

Unacceptable Paper

Kraft brown paper bags (recycle with cardboard)
White or Brown Boxboard (recycle with cardboard)
Shiny, glossy, or metallic papers
Paper plates, cups, bowls
Single-use cups
Napkins, paper towels, tissue paper

Unacceptable Glass

Crystal
Incandescent light bulbs
Automotive lights
Pyrex
Porcelain

Unacceptable Food Scraps

PLU Stickers (sticks on fruits, vegetables)
"Biodegradable" bags, cutlery, bowls, plates
Food utensils
Plates, bowls, cups
Plastic bags
Styrofoam
Keurig cups

Notes